

Village of St. Bernard



# 2012 Annual Report

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St. Bernard, Ohio 45217  
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[www.cityofstbernard.org](http://www.cityofstbernard.org)

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**City of St. Bernard**

Cash Basis Detail of Revenue and Expenditures by Fund:

	2011		2012	
	Revenue	Expenditures	Revenue	Expenditures
General Fund	\$ 13,034,718	\$ 9,950,101	\$ 15,646,244	\$ 12,596,336
SCMR	\$ 211,968	\$ 416,356	\$ 201,833	\$ 258,915
Swim Pool	\$ 33,448	\$ 166,375	\$ 34,567	\$ 190,098
Master Plan (Buy Property)	\$ 1,086,925	\$ 2,919,212	\$ 257,728	\$ 2,075,091
Capital Imp.	\$ -	\$ -	\$ -	\$ 267,271
Police Pension	\$ 58,294	\$ 63,907	\$ 34,113	\$ 44,264
Fire Pension	\$ 58,294	\$ 75,000	\$ 34,113	\$ 38,226
C-9 Trust	\$ -	\$ 50,000	\$ -	\$ 50,000
Drug Off. Fines	\$ 132	\$ 1,500	\$ 75	\$ -
Crim. Act Forf.	\$ 17,653	\$ 2,646	\$ 10	\$ 59
D.A.R.E.	\$ -	\$ -	\$ -	\$ -
Bldg. Permit	\$ 749	\$ 749	\$ 1,177	\$ 1,140
Capital Proj. (Andalus Ct.)	\$ -	\$ 3,075	\$ -	\$ 3,075
FEMA	\$ -	\$ -	\$ -	\$ -
Mayor's Ct. Comp	\$ 776	\$ -	\$ 795	\$ 300
Clerk Ct. Comp	\$ 2,665	\$ 3,205	\$ 2,711	\$ 286
Gen'l Bond Ret.	\$ -	\$ 217,124	\$ -	\$ 670,709
Emp. Health	\$ 136,410	\$ 1,904,020	\$ 201,852	\$ 1,791,403
<b>TOTALS</b>	<b>\$ 14,642,032</b>	<b>\$ 15,773,270</b>	<b>\$ 16,415,218</b>	<b>\$ 17,987,173</b>

Original Budget      AUDITOR'S REPORT      MTD Expenses      YTD Expenses      Encumbered

Transfers      Revisions      Total Budget

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GENERAL FUND  
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COUNCIL  
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COUNCIL MEMBERS	46,567.92	0.00	3,880.66	46,567.92	0.00	0.00
01-1-A-1	0.00	46,567.92				
COUNCIL PRESIDENT	7,270.80	0.00	605.90	7,270.80	0.00	0.00
01-1-A-2	0.00	7,270.80				
COUNCIL INCS	500.00	0.00	0.00	0.00	0.00	500.00
01-1-A-5	0.00	500.00				
COUNCIL CLERK	6,652.56	0.00	554.38	6,652.56	0.00	0.00
01-1-B-1	0.00	6,652.56				
COUNCIL CLERK INCS	500.00	0.00	0.00	72.83	0.00	427.17
01-1-B-5	0.00	500.00				
*** COUNCIL TOTAL	61,491.28	0.00	5,040.94	60,564.11	0.00	927.17
	0.00	61,491.28				

MAYOR  
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MAYOR	16,622.64	0.00	1,385.22	16,622.64	0.00	0.00
01-2-A-1	0.00	16,622.64				
TEMPORARY EMPLOYEE	12,000.00	0.00	1,601.50	9,597.00	0.00	2,403.00
01-2-A-11	0.00	12,000.00				
SECRETARY	43,711.36	0.00	4,266.76	42,867.91	0.00	843.45
01-2-A-2	0.00	43,711.36				
HOLIDAY ACTIVITY	15,500.00	0.00	0.00	1,192.38	0.00	0.00

Date 7/31/2013

EXPENSES

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Account Title

Number	Original Budget	AUDITOR'S REPORT	MTD Expenses	YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions Total Budget				
01-2-A-3	(14,307.62)	1,192.38				
PROMOTIONS	1,000.00	0.00	158.40	803.13	0.00	196.87
01-2-A-3A	0.00	1,000.00				
STATIONERY & INCIDENTALS	500.00	0.00	0.00	185.00	0.00	315.00
01-2-A-5	0.00	500.00				
MAYOR'S COURT	300.00	0.00	0.00	265.00	0.00	35.00
01-2-A-6	0.00	300.00				
MAYOR'S COURT JAIL CONTRACT	2,000.00	0.00	140.00	1,680.00	0.00	320.00
01-2-A-6A	0.00	2,000.00				
MAGISTRATE	5,750.00	0.00	750.00	5,750.00	0.00	0.00
01-2-A-7	0.00	5,750.00				
*** MAYOR TOTAL	97,384.00	0.00	8,301.88	78,963.06	0.00	4,113.32
	(14,307.62)	83,076.38				

AUDITOR

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AUDITOR	70,652.66	0.00	5,434.82	70,652.65	0.00	0.01
01-2-B-1	0.00	70,652.66				
AUDITOR CLERK	35,570.08	530.00	2,943.00	36,098.78	0.00	1.30
01-2-B-2	0.00	36,100.08				
STATIONERY	2,000.00	400.00	153.60	1,891.52	0.00	508.48
01-2-B-4	0.00	2,400.00				
INCIDENTALS & SUPPLIES	500.00	0.00	0.00	490.40	0.00	9.60
01-2-B-5	0.00	500.00				
EQUIPMENT OUTLAY	10,000.00	(400.00)	1,678.00	8,278.60	0.00	5,200.40
01-2-B-6	3,879.00	13,479.00				
BUREAU OF INSPECTION	20,000.00	0.00	3,583.79	17,407.79	0.00	2,592.21
01-2-C-2	0.00	20,000.00				
COUNTY COLLECTION FEE	22,000.00	0.00	0.00	21,217.74	0.00	782.26
01-2-C-3	0.00	22,000.00				

Number	Original Budget	AUDITOR'S REPORT		YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions	MTD Expenses			
PROFESSIONAL SERVICES	14,000.00	5,000.00	3,996.00	15,121.00	0.00	0.00
01-2-C-4	(3,879.00)	15,121.00				
*** AUDITOR TOTAL	174,722.74	5,530.00	17,789.21	171,158.48	0.00	9,094.26
	0.00	180,252.74				

TREASURER

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TREASURER	6,861.48	0.00	571.79	6,861.48	0.00	0.00
01-2-D-1	0.00	6,861.48				
TREASURER STAT & INCIDENTALS	475.00	0.00	0.00	104.34	0.00	370.66
01-2-D-5	0.00	475.00				
*** TREASURER TOTAL	7,336.48	0.00	571.79	6,965.82	0.00	370.66
	0.00	7,336.48				

TAX COMMISSIONER

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COMMISSIONER	70,652.66	1,050.00	6,484.81	71,702.63	0.00	0.03
01-2-E-1	0.00	71,702.66				
TAX CLERK	35,570.08	381.00	2,794.68	35,950.48	0.00	0.60
01-2-E-2	0.00	35,951.08				
REFUNDS	125,000.00	5,000.00	17,510.55	126,326.70	0.00	3,673.30
01-2-E-3	0.00	130,000.00				
STATIONERY	3,500.00	0.00	435.00	563.18	0.00	2,936.82
01-2-E-4	0.00	3,500.00				
SUPPLIES & INCIDENTALS	4,000.00	0.00	1,601.66	3,263.06	0.00	736.94
01-2-E-5	0.00	4,000.00				
TEMPORARY EMPLOYEES	5,000.00	0.00	0.00	4,998.50	0.00	1.50
01-2-E-7	0.00	5,000.00				

Date 7/31/2013

EXPENSES

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Account Title

Original Budget      AUDITOR'S REPORT      MTD Expenses      YTD Expenses      Encumbered      Period 12/2012  
 Revisions      Balance Left

Number	Transfers	Total Budget				
DEPUTY TAX COMMISSIONER	45,000.00	0.00	3,461.52	43,696.04	0.00	1,303.96
01-2-E-8	0.00	45,000.00				
EQUIPMENT OUTLAY	4,300.00	0.00	0.00	3,326.61	0.00	973.39
01-2-E-13	0.00	4,300.00				
*** TAX COMMISSIONER TOTAL	293,022.74	6,431.00	32,288.22	289,827.20	0.00	9,626.54
	0.00	299,453.74				

DIRECTOR OF LAW

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SOLICITOR	22,439.28	0.00	1,869.94	22,439.28	0.00	0.00
01-2-I-1	0.00	22,439.28				
SOLICITOR STAT & INCS	600.00	0.00	79.40	79.40	0.00	520.60
01-2-I-4	0.00	600.00				
CITY LAW LIBRARY	5,000.00	0.00	940.57	2,755.49	0.00	2,244.51
01-2-I-6	0.00	5,000.00				
COURT EXPENSES	1,000.00	0.00	45.00	90.00	0.00	910.00
01-2-I-7	0.00	1,000.00				
PROFESSIONAL SERVICES	25,000.00	0.00	7,581.64	22,516.64	0.00	2,483.36
01-2-I-9	0.00	25,000.00				
CIVIL SERVICE LEGAL CONSULTING	5,000.00	0.00	0.00	0.00	0.00	5,000.00
01-2-I-9A	0.00	5,000.00				
BANK AVE LITIGATION	75,000.00	2,131,914.57	33,826.30	1,991,418.48	0.00	6,884.25
01-2-I-9B	(208,611.84)	1,998,302.73				
CODIFIED ORDINANCE	6,360.00	0.00	0.00	5,007.41	0.00	2,332.59
01-2-I-10	980.00	7,340.00				
EQUIPMENT OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
01-2-I-12	0.00	1,000.00				
UNOFFICIAL JUVENILE COURT	1,500.00	0.00	0.00	60.00	0.00	1,440.00
01-2-I-14	0.00	1,500.00				
*** TOTAL DIRECTOR OF LAW	142,899.28	2,131,914.57	44,342.85	2,044,366.70	0.00	22,815.31

Number      Transfers      Total Budget

(207,631.84)      2,067,182.01

MISCELLANEOUS

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ELECTIONS	6,000.00	0.00	0.00	0.00	0.00	6,000.00
01-2-K-1	0.00	6,000.00				
MISCELLANEOUS	0.00	1,275,000.00	11,602.52	987,889.52	0.00	279,255.82
01-2-K-2	(7,854.66)	1,267,145.34				
SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
01-2-K-3	0.00	0.00				
PHONE SERVICE	86,000.00	0.00	7,273.57	81,929.93	0.00	4,070.07
01-PS	0.00	86,000.00				
INSURANCE	105,000.00	0.00	0.00	77,488.88	0.00	27,511.12
01-2-K-6	0.00	105,000.00				
COMPUTER SYSTEM	0.00	0.00	0.00	18,000.00	0.00	0.00
01-2-K-7	18,000.00	18,000.00				
*** TOTAL MISCELLANEOUS	197,000.00	1,275,000.00	18,876.09	1,165,308.33	0.00	316,837.01
	10,145.34	1,482,145.34				

CIVIL SERVICE

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CIVIL SERVICE MEMBERS	7,918.92	0.00	659.91	7,918.92	0.00	0.00
01-2-L-1	0.00	7,918.92				
CIVIL SERVICE CLERK	4,158.72	0.00	346.56	4,158.72	0.00	0.00
01-2-L-2	0.00	4,158.72				
CIVIL SERVICE MEDICAL EXAMS	1,500.00	1,200.00	0.00	2,109.00	0.00	591.00
01-2-L-3	0.00	2,700.00				
CIVIL SERVICE STAT & PRINT	1,000.00	0.00	0.00	226.00	0.00	274.00



Account Title

Original Budget

AUDITOR'S REPORT  
Revisions

MTD Expenses

YTD Expenses

Encumbered

Balance Left

Number	Transfers	Total Budget				
01-2-L-4	(500.00)	500.00				
CIVIL SERVICE INCS	750.00	0.00	0.00	1,048.00	0.00	202.00
01-2-L-5	500.00	1,250.00				
POLYGRAPH TESTS	5,000.00	6,000.00	0.00	6,800.00	0.00	4,200.00
01-2-L-6	0.00	11,000.00				
PSYCHOLOGICAL TESTS	1,000.00	1,000.00	0.00	0.00	0.00	2,000.00
01-2-L-8	0.00	2,000.00				
ENTRY TESTS	1,500.00	0.00	0.00	2,170.00	0.00	310.00
01-2-L-9	980.00	2,480.00				
PROMOTIONAL TESTS	1,000.00	2,000.00	0.00	1,500.00	0.00	1,500.00
01-2-L-10	0.00	3,000.00				
*** TOTAL CIVIL SERVICE	23,827.64	10,200.00	1,006.47	25,930.64	0.00	9,077.00
	980.00	35,007.64				

SAFETY ADMINISTRATION

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SAFETY DIRECTOR	7,897.68	0.00	658.14	7,239.54	0.00	658.14
01-2-N-1	0.00	7,897.68				
CODE ASSISTANCE OFFICER	0.00	0.00	0.00	0.00	0.00	0.00
01-2-N-2	0.00	0.00				
SAFETY ADM INCS	1,000.00	0.00	0.00	644.56	0.00	355.44
01-2-N-5	0.00	1,000.00				
*** TOTAL SAFETY DEPARTMENT	8,897.68	0.00	658.14	7,884.10	0.00	1,013.58
	0.00	8,897.68				

POLICE DEPARTMENT

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POLICE CHIEF	97,784.98	1,050.00	9,192.18	98,386.92	0.00	448.06
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EXPENSES

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Account Title

Number	Original Budget	AUDITOR'S REPORT	MTD Expenses	YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions Total Budget				
01-6-A	0.00	98,834.98				
POLICE	1,186,406.00	0.00	88,531.27	1,151,981.88	0.00	34,424.12
01-6-A-1	0.00	1,186,406.00				
POLICE OVERTIME	20,000.00	0.00	0.00	9,400.36	0.00	10,599.64
01-6-A-1A	0.00	20,000.00				
POLICE COMP TIME	110,000.00	0.00	8,910.15	96,961.11	0.00	13,038.89
01-6-A-1B	0.00	110,000.00				
CLERK	45,225.93	1,800.00	4,545.91	46,496.79	0.00	529.14
01-6-A-2	0.00	47,025.93				
POLICE DISPATCHERS	100,000.00	0.00	7,222.76	87,423.24	0.00	12,576.76
01-6-A-3	0.00	100,000.00				
POLICE STAT & PRINT	8,000.00	0.00	1,924.38	4,805.39	0.00	3,576.60
01-6-A-4	381.99	8,381.99				
POLICE INCS	2,000.00	0.00	22.19	1,639.06	0.00	360.94
01-6-A-5	0.00	2,000.00				
CROSSING GUARDS	39,000.00	0.00	2,629.71	38,895.80	0.00	104.20
01-6-A-6	0.00	39,000.00				
UTILITIES	41,000.00	0.00	4,973.19	31,475.88	0.00	9,524.12
01-6-A-7	0.00	41,000.00				
POLICE MAINT OF EQUIPMT	25,000.00	0.00	949.91	21,973.62	0.00	3,026.38
01-6-A-8	0.00	25,000.00				
EVIDENCE PROCESSING	8,000.00	0.00	90.00	4,257.59	0.00	6,626.41
01-6-A-9	2,884.00	10,884.00				
RADIO EQUIPMENT & REPAIR	19,940.52	39.48	1,665.00	18,315.00	0.00	1,665.00
01-6-A-10	0.00	19,980.00				
POLICE CLOTHING ALLOWANCE	8,000.00	1,950.00	1,229.15	8,799.49	0.00	1,150.51
01-6-A-11	0.00	9,950.00				
POLICE LIBRARY	750.00	0.00	0.00	597.00	0.00	153.00
01-6-A-12	0.00	750.00				
POLICE EQUIPMENT OUTLAY	30,000.00	15,163.00	9,678.16	26,409.75	0.00	19,591.25
01-6-A-13	838.00	46,001.00				
POLICE TRAINING & TUITION	11,000.00	0.00	14.91	7,019.41	0.00	3,980.59

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EXPENSES

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Account Title

Number	Original Budget	AUDITOR'S REPORT	MTD Expenses	YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions Total Budget				
01-6-A-14	0.00	11,000.00				
POLICE LIFE INSURANCE	7,500.00	0.00	520.20	6,150.60	0.00	1,349.40
01-6-A-15	0.00	7,500.00				
SUSTENANCE OF PRISONERS	50.00	0.00	0.00	10.40	0.00	39.60
01-6-A-17	0.00	50.00				
POLICE PENSION	197,449.39	0.00	10,285.28	197,449.39	0.00	0.00
01-6-A-20	0.00	197,449.39				
POLICE ACCRUED LIABILITY	18,821.04	0.00	0.00	18,821.04	0.00	0.00
01-6-A-23	0.00	18,821.04				
FURNITURE & FIXTURES	1,000.00	0.00	0.00	45.00	0.00	955.00
01-6-A-24	0.00	1,000.00				
PARKING FEES	2,000.00	0.00	98.00	1,183.25	0.00	816.75
01-6-A-25	0.00	2,000.00				
HOMELAND SECURITY EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
01-6-A-26	0.00	0.00				
*** TOTAL POLICE DEPARTMENT	1,978,927.86	20,002.48	152,482.35	1,878,497.97	0.00	124,536.36
	4,103.99	2,003,034.33				

FIRE DEPARTMENT

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FIRE CHIEF	96,407.78	(13,500.00)	6,513.74	79,264.91	0.00	3,642.87
01-7-A	0.00	82,907.78				
FIREMEN	1,920,856.79	(16,500.00)	138,657.06	1,808,753.47	0.00	65,603.32
01-7-A-1	(30,000.00)	1,874,356.79				
FIREMEN OVERTIME	100,000.00	90,000.00	8,901.62	214,487.01	0.00	19,512.99
01-7-A-1A	44,000.00	234,000.00				
PARAMEDIC & FIREFIGHTER TRAIN.	35,000.00	0.00	4,851.32	11,186.83	0.00	9,813.17
01-7-A-2	(14,000.00)	21,000.00				
TUITION AND TRAINING	20,000.00	0.00	648.00	9,757.65	0.00	10,242.35
01-7-A-2A	0.00	20,000.00				

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EXPENSES

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Account Title

Number	Original Budget	AUDITOR'S REPORT	MTD Expenses	YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions Total Budget				
AMBULANCE SUPPLIES	24,000.00	0.00	50.99	23,939.18	0.00	310.82
01-7-A-3	250.00	24,250.00				
MEDICAL DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00
01-7-A-3A	0.00	0.00				
FIRE DEPT STATIONERY & PRINT	1,000.00	0.00	0.00	577.93	0.00	422.07
01-7-A-4	0.00	1,000.00				
FIRE DEPT INCIDENTALS	10,000.00	0.00	1,061.68	7,928.94	0.00	1,889.03
01-7-A-5	(182.03)	9,817.97				
FIRE DEPT LIBRARY	2,500.00	0.00	0.00	528.64	0.00	2,106.31
01-7-A-6	134.95	2,634.95				
UTILITIES	32,000.00	0.00	3,170.39	23,325.92	0.00	8,674.08
01-7-A-7	0.00	32,000.00				
FIRE DEPT MAINT OF EQUIPMENT	19,000.00	0.00	2,062.80	17,841.96	0.00	1,158.04
01-7-A-8	0.00	19,000.00				
FIRE PREVENTION & EDUCATION	5,000.00	0.00	0.00	3,247.25	0.00	1,752.75
01-7-A-9	0.00	5,000.00				
FIRE HYDRANTS	10,000.00	0.00	0.00	5,012.26	0.00	4,987.74
01-7-A-10	0.00	10,000.00				
FURNITURE & FIXTURES	3,000.00	0.00	253.94	2,898.05	0.00	101.95
01-7-A-11	0.00	3,000.00				
FIRE DEPT EQUIPMENT OUTLAY	15,000.00	4,500.00	4,768.19	17,759.57	0.00	1,740.43
01-7-A-13	0.00	19,500.00				
FIRE DEPT CLOTHING ALLOWANCE	13,000.00	0.00	501.09	11,161.86	0.00	1,838.14
01-7-A-14	0.00	13,000.00				
FIREMEN LIFE INSURANCE	12,000.00	0.00	945.81	11,478.45	0.00	521.55
01-7-A-15	0.00	12,000.00				
FIREMEN PENSION	455,681.30	0.00	65,874.56	455,681.30	0.00	0.00
01-7-A-20	0.00	455,681.30				
RADIO EQUIPMENT & REPAIR	21,000.00	0.00	1,318.77	21,000.00	0.00	0.00
01-7-A-21	0.00	21,000.00				
FIRE DEPT ACCRUED LIABILITY	31,818.72	0.00	0.00	31,818.72	0.00	0.00
01-7-A-23	0.00	31,818.72				

Number	Transfers	Total Budget				
ENVIRONMENTAL EMERGENCY FUND	100.00	0.00	0.00	0.00	0.00	100.00
01-7-A-25	0.00	100.00				
WELLNESS PROGRAM	7,000.00	0.00	0.00	5,795.27	0.00	1,204.73
01-7-A-26	0.00	7,000.00				
*** TOTAL FIRE DEPARTMENT	2,834,364.59	64,500.00	239,579.96	2,763,445.17	0.00	135,622.34
	202.92	2,899,067.51				

HEALTH DEPARTMENT

HEALTH COMMISSIONER	10,000.00	0.00	833.33	9,999.96	0.00	0.04
01-14-A-1	0.00	10,000.00				
HEALTH DEPT PROF MTGS	1,600.00	0.00	0.00	139.86	0.00	1,460.14
01-14-A-2	0.00	1,600.00				
STATE FEES/DOCUMENTS	0.00	0.00	0.00	0.00	0.00	0.00
01-14-A-3	0.00	0.00				
PLUMBING INSPECTOR	0.00	0.00	0.00	0.00	0.00	0.00
01-14-A-4	0.00	0.00				
HEALTH DEPT INCIDENTALS	2,200.00	0.00	0.00	651.96	0.00	1,348.04
01-14-A-5	(200.00)	2,000.00				
DIRECTOR OF NURSING	46,622.68	2,000.00	4,708.08	48,605.04	0.00	17.64
01-14-A-6	0.00	48,622.68				
VACCINE PROGRAM	0.00	1,000.00	1,200.00	1,200.00	0.00	0.00
01-14-A-7	200.00	1,200.00				
EQUIPMRNT OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
01-14-A-8	0.00	0.00				
COUNTY HEALTH SERVICES	0.00	4,973.86	0.00	4,973.78	0.00	0.08
01-14-A-9	0.00	4,973.86				
CLERK	2,100.00	0.00	0.00	506.30	0.00	1,593.70
01-14-A-12	0.00	2,100.00				
***TOTAL HEALTH DEPARTMENT	62,522.68	7,973.86	6,741.41	66,076.90	0.00	4,419.64

Number	Original Budget Transfers	AUDITOR'S REPORT Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
	0.00	70,496.54				
ENVIRONMENTAL HEALTH DEPT. -----						
*** TOTAL ENVIRONMENTAL DEPT	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00				
SERVICE DIRECTOR/DEPARTMENT -----						
Service Director						
SERVICE DIRECTOR	70,652.66	1,050.00	6,484.82	71,702.65	0.00	0.01
01-2-O-1	0.00	71,702.66				
BLDG MAINT - CITY HALL	15,000.00	0.00	4,575.00	12,507.15	0.00	2,492.85
01-2-O-8C	0.00	15,000.00				
BLDG MAINT - FIRE DEPT	10,000.00	0.00	407.00	5,217.53	0.00	4,782.47
01-2-O-8F	0.00	10,000.00				
BLDG MAINT - GARAGE	10,000.00	0.00	1,027.54	7,213.82	0.00	2,786.18
01-2-O-8G	0.00	10,000.00				
BLDG MAINT - POLICE DEPT	10,000.00	1,000.00	213.65	10,417.88	0.00	582.12
01-2-O-8P	0.00	11,000.00				
BLDG MAINT - SWIMMING POOL	10,000.00	0.00	0.00	6,202.74	0.00	3,797.26
01-2-O-8S	0.00	10,000.00				
INDIGENT BURIAL	500.00	0.00	0.00	0.00	0.00	500.00
01-2-O-15	0.00	500.00				
ICRC	18,000.00	0.00	4,327.94	17,681.79	0.00	318.21
01-2-O-17	0.00	18,000.00				
GAS WELL MONITORING	160,000.00	337,544.00	445,660.30	734,907.87	0.00	3,636.13

Account Title	Original Budget	AUDITOR'S REPORT Revisions	MTD Expenses	YTD Expenses	Encumbered	Balance Left
Number	Transfers	Total Budget				
01-2-O-19	241,000.00	738,544.00				
SIDEWALKS	25,000.00	0.00	0.00	24,095.00	0.00	905.00
01-2-O-21	0.00	25,000.00				
PROFESSIONAL SERVICES	125,000.00	0.00	15,112.98	70,795.72	0.00	20,204.28
01-2-P	(34,000.00)	91,000.00				
Total Service Director	454,152.66	339,594.00	477,809.23	960,742.15	0.00	40,004.51
	207,000.00	1,000,746.66				
Service Department						
CLERK/EMPLOYEES	924,772.15	0.00	73,027.09	905,244.02	0.00	19,528.13
01-2-O-2	0.00	924,772.15				
OVERTIME	68,000.00	0.00	4,334.01	38,384.03	0.00	29,615.97
01-2-O-2A	0.00	68,000.00				
EMPLOYEES-PART TIME	92,000.00	0.00	0.00	85,400.99	0.00	6,599.01
01-2-O-2B	0.00	92,000.00				
PETTY CASH	500.00	0.00	0.00	500.00	0.00	0.00
01-2-O-3	0.00	500.00				
SERVICE DEPT STAT & INCS	3,000.00	0.00	307.70	2,265.07	0.00	734.93
01-2-O-4	0.00	3,000.00				
SUPPLIES	15,000.00	0.00	405.58	10,421.39	0.00	4,578.61
01-2-O-4A	0.00	15,000.00				
GARAGE UTILITIES (GAS ELE WAT)	32,000.00	0.00	3,316.67	22,770.39	0.00	9,229.61
01-2-O-6	0.00	32,000.00				
PARK UTILITIES	23,000.00	0.00	1,658.53	22,367.87	0.00	632.13
01-2-O-7	0.00	23,000.00				
EQUIPMENT MAINTENANCE	50,000.00	0.00	3,943.50	49,615.28	0.00	3,119.45
01-2-O-9	2,734.73	52,734.73				
PARK MAINTENANCE	50,000.00	19,500.00	11,618.08	62,793.21	0.00	6,706.79
01-2-O-10	0.00	69,500.00				
PLASTIC LINERS & RECYCLE BINS	45,000.00	(500.00)	260.00	45,985.00	0.00	1,990.00
01-2-O-12	3,475.00	47,975.00				
SERVICE DEPT EQUIP OUTLAY	70,000.00	0.00	0.00	68,178.57	0.00	1,821.43

Account Title	Original Budget	AUDITOR'S REPORT Revisions	MTD Expenses	YTD Expenses	Encumbered	Balance Left
Number	Transfers	Total Budget				
01-2-O-13	0.00	70,000.00				
CLOTHING ALLOWANCE	9,900.00	0.00	669.00	8,660.92	0.00	1,239.08
01-2-O-14	0.00	9,900.00				
FUEL & OIL	94,000.00	20,000.00	7,808.97	108,764.96	0.00	5,235.04
01-2-O-16	0.00	114,000.00				
LANDFILL & COMPOSTING	168,000.00	0.00	15,587.79	139,573.54	0.00	28,426.46
01-2-O-18	0.00	168,000.00				
PARKING LOTS	20,000.00	0.00	3,067.39	10,099.78	0.00	9,900.22
01-2-O-20	0.00	20,000.00				
STREET LIGHTING	65,000.00	0.00	4,657.90	58,022.01	0.00	6,977.99
01-2-O-22	0.00	65,000.00				
PESTICIDES	1,000.00	500.00	336.28	1,496.11	0.00	3.89
01-2-O-23	0.00	1,500.00				
DOG & SHELTER	50.00	0.00	0.00	0.00	0.00	50.00
01-2-O-24	0.00	50.00				
PEST CONTROL	50.00	0.00	0.00	0.00	0.00	50.00
01-2-O-25	0.00	50.00				
Total Service Department	1,731,272.15	39,500.00	130,998.49	1,640,543.14	0.00	136,438.74
	6,209.73	1,776,981.88				
*** TOTAL SERVICE DEPT	2,185,424.81	379,094.00	608,807.72	2,601,285.29	0.00	176,443.25
	213,209.73	2,777,728.54				
TRANSPORTATION/FITNESS DEPT						
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EMPLOYEES	115,000.00	0.00	7,888.25	107,272.13	0.00	7,727.87
01-36-1	0.00	115,000.00				
RADIO & DISPATCHING	1,000.00	0.00	0.00	607.31	0.00	392.69
01-36-2	0.00	1,000.00				
TRANSP DEPT INCS	500.00	0.00	0.00	0.00	0.00	500.00



Account Title	Original Budget	AUDITOR'S REPORT Revisions	MTD Expenses	YTD Expenses	Encumbered	Balance Left
Number	Transfers	Total Budget				
01-36-5	0.00	500.00				
MAINTENANCE	10,000.00	0.00	5,624.05	9,879.67	0.00	120.33
01-36-8	0.00	10,000.00				
*** TOTAL TRANSPORTATION DPT	126,500.00	0.00	13,512.30	117,759.11	0.00	8,740.89
	0.00	126,500.00				
RECREATION						
-----						
RECREATION DIRECTORS	29,156.52	0.00	2,429.71	29,156.52	0.00	0.00
01-58-1	0.00	29,156.52				
RECREATION EMPLOYEES	8,000.00	5,000.00	715.64	4,890.35	0.00	8,109.65
01-58-2A	0.00	13,000.00				
REFEREES	4,000.00	0.00	0.00	2,560.00	0.00	1,440.00
01-58-2B	0.00	4,000.00				
UMPIRES	5,500.00	0.00	0.00	4,696.00	0.00	804.00
01-58-2C	0.00	5,500.00				
WATER AEROBICS	6,000.00	0.00	792.00	5,118.00	0.00	882.00
01-58-2D	0.00	6,000.00				
POOL	5,000.00	0.00	300.00	3,414.00	0.00	1,586.00
01-58-4A	0.00	5,000.00				
SWIM TEAM	10,500.00	4,619.95	0.00	8,426.71	0.00	6,693.24
01-58-4B	0.00	15,119.95				
DIRECTOR CLOTHING	500.00	0.00	0.00	0.00	0.00	500.00
01-58-4C	0.00	500.00				
OFFICIALS CLOTHING	500.00	0.00	0.00	0.00	0.00	500.00
01-58-4D	0.00	500.00				
SOFTBALL	500.00	0.00	0.00	500.00	0.00	0.00
01-58-5A	0.00	500.00				
KNOTHOLE	500.00	0.00	0.00	0.00	0.00	500.00
01-58-5B	0.00	500.00				

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EXPENSES

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Account Title

Number	Original Budget	AUDITOR'S REPORT		YTD Expenses	Encumbered	Period 12/2012 Balance Left
	Transfers	Revisions	MTD Expenses			
<hr/>						
		Total Budget				
TEE-BALL	1,500.00	150.00	0.00	589.18	0.00	1,060.82
01-58-5C	0.00	1,650.00				
SOCCER	8,000.00	0.00	0.00	1,980.20	0.00	6,019.80
01-58-5D	0.00	8,000.00				
ADULT LEAGUE	1,500.00	500.00	0.00	1,122.80	0.00	877.20
01-58-5E	0.00	2,000.00				
ARTS & CRAFTS	4,500.00	0.00	0.00	3,115.21	0.00	1,384.79
01-58-5F	0.00	4,500.00				
UNIFORMS	8,000.00	0.00	3,890.10	6,726.85	0.00	1,273.15
01-58-6	0.00	8,000.00				
CONCERTS	12,000.00	0.00	2,700.00	10,972.61	0.00	1,027.39
01-58-7A	0.00	12,000.00				
PRINTING	5,000.00	0.00	0.00	1,825.00	0.00	5,000.00
01-58-7B	1,825.00	6,825.00				
RECREATION INCIDENTALS	7,000.00	0.00	952.98	3,147.58	0.00	3,852.42
01-58-7C	0.00	7,000.00				
TENNIS COURT REPAIRS	5,000.00	0.00	0.00	0.00	0.00	5,000.00
01-58-7D	0.00	5,000.00				
SENIOR CITIZENS	8,000.00	0.00	773.13	7,997.52	0.00	2.48
01-58-7E	0.00	8,000.00				
FIREWORKS	24,000.00	0.00	0.00	24,000.00	0.00	0.00
01-58-7F	0.00	24,000.00				
TEEN ACTIVITIES	4,000.00	0.00	0.00	1,480.54	0.00	2,519.46
01-58-7G	0.00	4,000.00				
SWIMMING POOL EQUIPMENT OUTLAY	13,000.00	0.00	223.18	12,064.99	0.00	935.01
01-58-7H	0.00	13,000.00				
HOLIDAY ACTIVITY - RECREATION	0.00	3,400.00	1,792.15	15,070.90	0.00	3,829.10
01-58-8	15,500.00	18,900.00				
EQUIPMENT OUTLAY-FITNESS CENTE	15,000.00	0.00	0.00	14,935.00	0.00	65.00
01-58-13	0.00	15,000.00				
*** TOTAL RECREATION	186,656.52	13,669.95	14,568.89	163,789.96	0.00	53,861.51
	17,325.00	217,651.47				

Number	Original Budget Transfers	AUDITOR'S REPORT Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
EMPLOYEES BENEFITS						
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P.E.R.S.	340,600.00	0.00	35,326.86	337,714.54	0.00	2,885.46
01-59-D	0.00	340,600.00				
WORKMEN'S COMPENSATION	150,000.00	0.00	0.00	147,800.72	0.00	2,199.28
01-61-A	0.00	150,000.00				
MEDICARE	72,000.00	5,000.00	5,589.47	74,761.60	0.00	2,238.40
01-62	0.00	77,000.00				
RETIREE BENEFIT	50,000.00	0.00	0.00	47,873.04	0.00	2,126.96
01-62A	0.00	50,000.00				
UNEMPLOYMENT COMPENSATION	2,000.00	0.00	0.00	0.00	0.00	2,000.00
01-66	0.00	2,000.00				
EMPLOYEES ACCUMULATED SICK PAY	100,000.00	300,000.00	0.00	318,170.27	0.00	81,829.73
01-67	0.00	400,000.00				
LIFE INSURANCE POLICY	9,000.00	0.00	688.50	8,078.40	0.00	921.60
01-68	0.00	9,000.00				
*** TOTAL EMPLOYEES BENEFITS	723,600.00	305,000.00	41,604.83	934,398.57	0.00	94,201.43
	0.00	1,028,600.00				
CITY HALL						
-----						
CLERK	53,176.00	0.00	4,142.40	52,416.41	0.00	759.59
01-5-A-2	0.00	53,176.00				
CITY HALL FURNITURE & FIXTURES	10,000.00	0.00	8,927.02	18,055.02	0.00	554.98
01-5-A-3	8,610.00	18,610.00				
C H STATIONERY & PRINTING	16,000.00	0.00	284.00	12,962.43	0.00	4,502.57
01-5-A-4	1,465.00	17,465.00				

Number	Transfers	Total Budget				
C H SUPPLIES & INCIDENTALS	7,500.00	0.00	48.95	2,085.08	0.00	5,490.13
01-5-A-5	75.21	7,575.21				
HALL RENTAL REFUND	1,500.00	0.00	50.00	1,250.00	0.00	250.00
01-5-A-6	0.00	1,500.00				
UTILITIES	70,000.00	0.00	9,558.43	60,474.63	0.00	9,525.37
01-5-A-7	0.00	70,000.00				
TRAINING	4,000.00	0.00	0.00	890.92	0.00	3,109.08
01-5-A-8	0.00	4,000.00				
ENVIRONMENTAL HEALTH DIRECTOR	10,000.00	0.00	833.33	9,999.96	0.00	0.04
01-5-A-12	0.00	10,000.00				
CITY HALL EQUIPMENT OUTLAY	15,000.00	0.00	0.00	7,986.94	0.00	7,013.06
01-5-A-13	0.00	15,000.00				
MAINTENANCE CONTRACTS	55,000.00	0.00	3,702.70	50,994.10	0.00	4,005.90
01-5-A-14	0.00	55,000.00				
ALCHEMY SCANNING UNIT	0.00	0.00	0.00	0.00	0.00	0.00
01-5-A-15	0.00	0.00				
MEMORIAL	3,000.00	0.00	0.00	2,999.00	0.00	1.00
01-5-A-16	0.00	3,000.00				
GENERAL FUND TRANSFER OUT	0.00	3,830,753.00	669,608.00	4,500,361.00	0.00	(669,608.00)
01-5-A-19	0.00	3,830,753.00				
*** TOTAL CITY HALL	245,176.00	3,830,753.00	697,154.83	4,720,475.49	0.00	(634,396.28)
	10,150.21	4,086,079.21				
***** GENERAL FUND TOTAL	9,349,754.30	8,050,068.86	1,903,327.88	17,096,696.90	0.00	337,303.99
	34,177.73	17,434,000.89				

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STREET MAINTENANCE  
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<b>Number</b>	<b>Transfers</b>	<b>Total Budget</b>				
FOREMAN & HEAVY EQUIP OPERATOR	138,147.19	0.00	10,127.68	133,957.22	0.00	4,189.97
02-33-1	0.00	138,147.19				
SCMR EMPLOYEES OVERTIME	8,000.00	0.00	0.00	2,836.53	0.00	5,163.47
02-33-1A	0.00	8,000.00				
SCMR MATERIALS	100,000.00	0.00	0.00	20,480.94	0.00	156,919.06
02-33-2	77,400.00	177,400.00				
SCMR CONTRACTS	50,000.00	0.00	11,272.72	43,002.89	0.00	6,997.11
02-33-4	0.00	50,000.00				
SCMR INCIDENTALS	1,500.00	0.00	0.00	696.59	0.00	803.41
02-33-5	0.00	1,500.00				
STREET SIGNS	5,000.00	0.00	2,213.62	4,946.32	0.00	53.68
02-33-6	0.00	5,000.00				
SCMR ELECTRIC CURRENT	20,000.00	0.00	1,299.05	15,129.90	0.00	4,870.10
02-33-7	0.00	20,000.00				
SCMR EQUIPMENT MAINTENANCE	12,000.00	0.00	3,854.32	10,518.19	0.00	1,481.81
02-33-8	0.00	12,000.00				
SALT BIN	0.00	13,568.87	0.00	14,645.94	0.00	22.93
02-33-9	1,100.00	14,668.87				
TRAFFIC LIGHTS	15,000.00	0.00	689.50	11,034.10	0.00	8,866.90
02-33-12	4,901.00	19,901.00				
SCMR EQUIPMENT OUTLAY	6,000.00	0.00	0.00	1,666.62	0.00	4,333.38
02-33-13	0.00	6,000.00				
SCMR TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
02-33-19	0.00	0.00				
**** TOTAL STREET MAINT. FUND	355,647.19	13,568.87	29,456.89	258,915.24	0.00	193,701.82
	83,401.00	452,617.06				

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 SWIMMING POOL FUND  
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SWIMMING POOL MANAGERS	20,000.00	0.00	0.00	18,803.00	0.00	1,197.00
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EXPENSES

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Account Title

AUDITOR'S REPORT  
 Revisions MTD Expenses YTD Expenses Encumbered  
 Period 12/2012  
 Balance Left

Number	Original Budget Transfers	Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
04-SP-1	0.00	20,000.00				
SWIMMING POOL EMPLOYEES	95,000.00	10,000.00	0.00	102,353.50	0.00	2,646.50
04-SP-2	0.00	105,000.00				
SWIMMING POOL SUPPLIES	12,000.00	3,000.00	0.00	14,711.03	0.00	288.97
04-SP-4	0.00	15,000.00				
SWIMMING POOL INCIDENTALS	1,000.00	0.00	0.00	851.34	0.00	148.66
04-SP-5	0.00	1,000.00				
SWIMMING POOL ELECTRIC	30,000.00	0.00	2,447.98	23,192.68	0.00	6,807.32
04-SP-7	0.00	30,000.00				
SWIMMING POOL WATER	12,000.00	5,000.00	0.00	14,726.42	0.00	2,273.58
04-SP-8	0.00	17,000.00				
EQUIPMENT MAINTENANCE	8,000.00	0.00	1,189.52	15,460.34	0.00	834.66
04-SP-9	8,295.00	16,295.00				
SWIMMING POOL TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
04-SP-19	0.00	0.00				
**** TOTAL SWIMMING POOL FUND	178,000.00	18,000.00	3,637.50	190,098.31	0.00	14,196.69
	8,295.00	204,295.00				

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 BUILDING DEVELOP & PLAN DEPT  
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Personnel

DIRECTOR/CODE ASSIST OFFICER	70,000.00	1,050.00	6,434.61	71,049.82	0.00	0.18
05-MP-1A	0.00	71,050.00				
SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00
05-MP-15	0.00	0.00				
BLDG COMMISIONER/HIP INSPECTOR	50,778.76	1,675.00	5,003.96	52,451.55	0.00	2.21
05-MP-14	0.00	52,453.76				
PLUMBING INSPECTOR	7,055.04	0.00	570.80	6,849.60	0.00	205.44



Account Title	Original Budget	AUDITOR'S REPORT Revisions	MTD Expenses	YTD Expenses	Encumbered	Balance Left
Number	Transfers	Total Budget				
05-MP-9A	0.00	0.00				
DEVELOPMENT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
05-MP-11	0.00	0.00				
Total Non-personnel	1,044,500.00	100,000.00	17,040.33	1,559,912.74	0.00	164,722.94
	580,135.68	1,724,635.68				
Special Projects						
CIC LOAN	0.00	0.00	0.00	0.00	0.00	0.00
05-MP-21	0.00	0.00				
ENERGY PROGRAM PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
05-MP-22	0.00	0.00				
CAPITAL FACILITIES PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
05-MP-23	0.00	0.00				
CIC GRANT-OTHER EXPENSES	40,000.00	0.00	0.00	35,000.00	0.00	5,000.00
05-MP-18	0.00	40,000.00				
COMPREHENSIVE PLAN IMP/CIC	315,000.00	0.00	0.00	310,000.00	0.00	5,000.00
05-MP-16	0.00	315,000.00				
Total Special Projects	355,000.00	0.00	0.00	345,000.00	0.00	10,000.00
	0.00	355,000.00				
Discretionary						
MILLCREEK VALLEY CONSERV DIST	5,500.00	0.00	0.00	500.00	0.00	5,000.00
05-MP-12	0.00	5,500.00				
Total Discretionary	5,500.00	0.00	0.00	500.00	0.00	5,000.00
	0.00	5,500.00				
**** TOTAL BUILD DEV & PLAN	1,592,833.80	102,725.00	31,862.20	2,075,091.21	0.00	200,603.27
	580,135.68	2,275,694.48				

-----  
REHAB LOAN FUND



Number	Original Budget Transfers	AUDITOR'S REPORT Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
-----						
REHAB LOAN FUND	0.00	0.00	0.00	0.00	0.00	0.00
06	0.00	0.00				
REHAB LOAN TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
06-19	0.00	0.00				
**** TOTAL REHAB LOAN FUND	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00				
-----						
CAPITAL IMPROVEMENT FUND						
-----						
CAPITAL IMPROVEMENT FUND-SP	0.00	0.00	0.00	0.00	0.00	0.00
07	0.00	0.00				
VINE ST. CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
07-01	0.00	0.00				
SEWERS	0.00	0.00	0.00	0.00	0.00	0.00
07-02	0.00	0.00				
ROSS PARK COMPLEX PROJECT	0.00	0.00	0.00	92,116.35	0.00	0.00
07-03	92,116.35	92,116.35				
VINE STREET STREETScape PROJ.	0.00	2,500,000.00	0.00	645.00	0.00	2,499,355.00
07-04	0.00	2,500,000.00				
SERVICE GARAGE PROJECT	0.00	2,500,000.00	85,910.45	174,509.97	0.00	2,325,490.03
07-05	0.00	2,500,000.00				
CAPITAL IMPROVEMT FD TRANS OUT	0.00	0.00	0.00	0.00	0.00	0.00
07-19	0.00	0.00				
*** TOTAL CAPITAL IMPROVEMT FD	0.00	5,000,000.00	85,910.45	267,271.32	0.00	4,824,845.03
	92,116.35	5,092,116.35				

Number	Original Budget Transfers	AUDITOR'S REPORT Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
-----						
POLICE PENSION FUND						
-----						
POLICE PENSION FUND	75,000.00	0.00	43,760.75	44,264.42	0.00	30,735.58
08	0.00	75,000.00				
POLICE PENSION TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
08-19	0.00	0.00				
**** TOTAL POLICE PENSION FUND	75,000.00	0.00	43,760.75	44,264.42	0.00	30,735.58
	0.00	75,000.00				
-----						
FIREMEN PENSION FUND						
-----						
FIREMEN PENSION FUND	75,000.00	0.00	37,723.15	38,226.35	0.00	36,773.65
09	0.00	75,000.00				
FIREMEN PENSION TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
09-19	0.00	0.00				
*** TOTAL FIREMEN PENSION FUND	75,000.00	0.00	37,723.15	38,226.35	0.00	36,773.65
	0.00	75,000.00				
-----						
C-9 TRUST FUND						
-----						
C-9 TRUST FUND	50,000.00	0.00	0.00	50,000.00	0.00	0.00
10	0.00	50,000.00				
C-9 TRUST TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
10-19	0.00	0.00				

Number	Original Budget	AUDITOR'S REPORT		YTD Expenses	Encumbered	
	Transfers	Revisions	MTD Expenses			
		Total Budget				
**** TOTAL C-9 TRUST FUND	50,000.00	0.00	0.00	50,000.00	0.00	0.00
	0.00	50,000.00				
-----						
DRUG OFFENDER FINES FUND						
-----						
DRUG OFFENDER FINES EXPENSES	3,877.15	0.00	0.00	0.00	0.00	3,877.15
12-01	0.00	3,877.15				
DRUG OFFENDER FINES TRANSF OUT	0.00	0.00	0.00	0.00	0.00	0.00
12-19	0.00	0.00				
**** TOTAL DRUG OFFENDER FINES	3,877.15	0.00	0.00	0.00	0.00	3,877.15
	0.00	3,877.15				
-----						
CRIMINAL ACTIVITY FORFEIT FUND						
-----						
CRIMINAL ACT FORFEIT EXPENSES	28,891.90	0.00	0.00	58.50	0.00	28,833.40
13-01	0.00	28,891.90				
POLICE STATION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00
13-02	0.00	0.00				
CRIMINAL ACT FORFEIT TRANS OUT	0.00	0.00	0.00	0.00	0.00	0.00
13-19	0.00	0.00				
*** TOTAL CRIMINAL ACT FORFEIT	28,891.90	0.00	0.00	58.50	0.00	28,833.40
	0.00	28,891.90				
-----						
-----						



Original Budget      AUDITOR'S REPORT  
Revisions      MTD Expenses      YTD Expenses      Encumbered

Number      Transfers      Total Budget

19-01	0.00	0.00				
TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
19-19	0.00	0.00				
***TOTAL FEMA EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00				

-----  
MAYOR'S CT COMPUTERIZATION  
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MAYOR'S COURT COMPUTERIZATION	0.00	1,586.00	0.00	300.00	0.00	1,286.00
21-01	0.00	1,586.00				
MAYOR'S COURT COMP TRANSFEROUT	0.00	0.00	0.00	0.00	0.00	0.00
21-19	0.00	0.00				
***TOTAL MAYOR'S CT COMPUTER	0.00	1,586.00	0.00	300.00	0.00	1,286.00
	0.00	1,586.00				

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CLERK OF CTS COMPUTERIZATION  
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CLERK OF COURT COMPUTERIZATION	0.00	988.06	0.00	286.45	0.00	701.61
22-01	0.00	988.06				
CLERK OF CT COMP TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
22-19	0.00	0.00				
***TOTAL CL OF CTS COMPUTER	0.00	988.06	0.00	286.45	0.00	701.61
	0.00	988.06				

Number	Original Budget Transfers	AUDITOR'S REPORT Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Period 12/2012 Balance Left
-----						
GENERAL BOND RETIREMENT FUND						
-----						
GENERAL BOND RETIREMENT-SP	85,000.00	0.00	0.00	85,000.00	0.00	0.00
31-01	0.00	85,000.00				
INTEREST-SP	58,736.26	0.00	0.00	58,736.26	0.00	0.00
31-02	0.00	58,736.26				
GENERAL BOND RETIRE-FIRE EQUIP	55,000.00	0.00	0.00	55,000.00	0.00	0.00
31-03	0.00	55,000.00				
INTEREST-FIRE EQUIP	18,250.00	0.00	0.00	18,250.00	0.00	0.00
31-04	0.00	18,250.00				
GENERAL BOND RETIRE-ST SWEEPER	0.00	0.00	0.00	0.00	0.00	0.00
31-05	0.00	0.00				
INTEREST-ST SWEEPER	0.00	0.00	0.00	0.00	0.00	0.00
31-06	0.00	0.00				
BOND FINANCING	0.00	2,868.00	0.00	0.00	0.00	2,868.00
31-07	0.00	2,868.00				
INTEREST-BOND FINANCING	0.00	0.00	0.00	0.00	0.00	0.00
31-08	0.00	0.00				
NOTE PRINCIPAL - FIRE PUMPER	423,427.00	0.00	0.00	423,427.00	0.00	0.00
31-09	0.00	423,427.00				
NOTE INTEREST - FIRE PUMPER	6,350.00	0.00	0.00	5,763.31	0.00	586.69
31-10	0.00	6,350.00				
BOND ISSUE COST SC	0.00	12,266.00	0.00	12,266.00	0.00	0.00
31-11	0.00	12,266.00				
BOND ISSUE COST S PROJ.	0.00	12,266.00	0.00	12,266.00	0.00	0.00
31-12	0.00	12,266.00				
GEN BOND RETIREMENT TRANS-OUT	0.00	0.00	0.00	0.00	0.00	0.00
31-19	0.00	0.00				
BOND DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
31-50	0.00	0.00				

Number	Transfers	Total Budget				
BOND DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
31-51	0.00	0.00				
***TOTAL GEN BOND RETIREMENT	646,763.26	27,400.00	0.00	670,708.57	0.00	3,454.69
	0.00	674,163.26				

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 EMPLOYEE HEALTH PLAN FUND  
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SERVICE DEPARTMENT EXPENSES	600,000.00	(20,000.00)	65,939.17	557,520.27	0.00	0.00
51-01	(22,479.73)	557,520.27				
POLICE DEPARTMENT EXPENSES	450,000.00	(62,000.00)	93,863.56	377,996.96	0.00	0.00
51-02	(10,003.04)	377,996.96				
FIRE DEPARTMENT EXPENSES	500,000.00	344,500.00	98,069.82	789,972.05	0.00	0.00
51-03	(54,527.95)	789,972.05				
DENTAL/VISION SERVICE DEPT	27,000.00	(7,674.02)	1,255.00	18,850.98	0.00	475.00
51-04	0.00	19,325.98				
DENTAL/VISION POLICE DEPT	9,000.00	10,147.02	592.56	19,147.02	0.00	0.00
51-05	0.00	19,147.02				
DENTAL/VISION FIRE DEPT	30,000.00	(2,083.78)	401.84	27,916.22	0.00	0.00
51-06	0.00	27,916.22				
EMPLOYEE HEALTH CARE EXPENSES	0.00	0.00	0.00	0.00	0.00	87,010.72
51-07	87,010.72	87,010.72				
EMPLOYEE DENTAL AND VISION EXP	0.00	0.00	0.00	0.00	0.00	0.00
51-08	0.00	0.00				
EMPLOYEE HEALTH PLAN TRANS-OUT	0.00	0.00	0.00	0.00	0.00	0.00
51-19	0.00	0.00				
***TOTAL EMPLOYEE HEALTH PL FD	1,616,000.00	262,889.22	260,121.95	1,791,403.50	0.00	87,485.72
	0.00	1,878,889.22				
***** GRAND TOTALS - ALL FUNDS	13,975,842.89	13,478,226.01	2,395,800.77	22,487,536.09	0.00	5,764,658.57
	798,125.76	28,252,194.66				

VILLAGE OF SAINT BERNARD

Account Title Number	AUDITORS REPORT				
	Beginning MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
GENERAL FUND CASH ACCOUNT	1,515,555.01 3,970,730.48	1,804,186.00 14,635,203.78	1,910,811.17 17,197,004.42	1,408,929.84	(106,625.17) (2,561,800.64)
STREET MAINT FUND CASH ACCOUNT	376,294.92 320,532.11	16,611.91 301,833.07	29,456.89 258,915.24	363,449.94	(12,844.98) 42,917.83
SWIMMING POOL FUND CASH ACCT	59,745.72 61,636.93	265.20 185,090.58	3,902.70 190,619.29	56,108.22	(3,637.50) (5,528.71)
MASTER PLAN-CAP IMP CASH ACCT	195,268.65 802,276.99	636,115.13 2,072,335.80	31,862.20 2,075,091.21	799,521.58	604,252.93 (2,755.41)
REHAB LOAN FUND CASH ACCT	135,026.10 135,026.10	0.00 0.00	0.00 0.00	135,026.10	0.00 0.00
CAPITAL IMPROVEMT FD CASH ACCT	5,013,623.47 100,000.00	0.00 5,094,984.34	85,910.45 267,271.32	4,927,713.02	(85,910.45) 4,827,713.02
POLICE PENSION FD CASH ACCT	98,213.90 61,498.03	11,893.92 49,113.46	43,760.75 44,264.42	66,347.07	(31,866.83) 4,849.04
FIREMEN PENSION FD CASH ACCT	99,358.18 32,641.82	11,893.92 79,113.48	37,723.15 38,226.35	73,528.95	(25,829.23) 40,887.13
C-9 TRUST FUND CASH ACCT	0.00 0.00	0.00 50,000.00	0.00 50,000.00	0.00	0.00 0.00
DRUG OFFENDER FINES CASH ACCT	3,952.35 3,877.15	0.00 75.20	0.00 0.00	3,952.35	0.00 75.20



Account Title Number	AUDITORS REPORT				
	Beginning	MTD Receipts	MTD Disbursements	Ending	MTD Change
	MTD Balance YTD Balance	YTD Receipts	YTD Disbursements	Balance	YTD Change
CRIMINAL ACT FORFEIT CASH ACCT	28,843.40	0.00	0.00	28,843.40	0.00
	28,891.90	10.00	58.50		(48.50)
D.A.R.E. PROGRAM FUND CASH ACC	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00		0.00
BLDG. PERMIT FEE CASH ACCOUNT	938.69	0.00	0.00	938.69	0.00
	0.00	2,078.72	1,140.03		938.69
CAP PROJ-STORM SEWER IMP FD CA	1.67	0.00	0.00	1.67	0.00
	0.96	3,076.00	3,075.29		0.71
FEMA CASH ACCOUNT	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00		0.00
MAYOR'S CT COMPUTERIZATION FD	1,328.50	93.00	0.00	1,421.50	93.00
	926.00	795.50	300.00		495.50
CLERK OF CT COMPUTERIZATION FD	2,872.61	310.00	0.00	3,182.61	310.00
	758.06	2,711.00	286.45		2,424.55
GENERAL BOND RETIREMENT FUND	20,922.56	0.00	0.00	20,922.56	0.00
	322.13	666,777.00	646,176.57		20,600.43
EMPLOYEE HEALTH PLAN CASH ACCT	293,040.66	111,021.76	260,121.95	143,940.47	(149,100.19)
	78,492.18	1,856,851.79	1,791,403.50		65,448.29
TOTAL	7,844,986.39	2,592,390.84	2,403,549.26	8,033,827.97	188,841.58
	5,597,610.84	25,000,049.72	22,563,832.59		2,436,217.13

Date 7/31/2013

REVENUE

Time 12:35 PM  
Account TitleGENERAL FUND RECEIPTS  
MONTH TO DATE      YEAR TO DATE

Period 12/2012

Number

Account Title	MONTH TO DATE	YEAR TO DATE
GEN'L PROPERTY TAX	416,205.24	1,229,967.93
01-1001		
HAMILTON CO. COURT FINES	50.00	578.80
01-1002		
HAM CTY LGF	7,811.13	143,027.52
01-1003		
LIQUOR LICENSES	0.00	5,933.55
01-1004		
CIGARETTE TAX	0.00	195.00
01-1005		
INHERITANCE TAX	0.00	20,763.48
01-1006		
TRASH BAGS	990.00	10,690.00
01-1007		
PINBALL PERMITS	0.00	0.00
01-1008		
PLUMBING LICENSES	236.00	1,836.00
01-1009		
PLUMBING PERMITS	0.00	0.00
01-1010		
BUILDING PERMITS	2,915.32	55,071.43
01-1011		
STATE LOCAL GOVT FUND 69	5,682.57	98,310.16
01-1012		
RECYCLING	257.90	6,433.76
01-1013		
SIGN PERMITS	0.00	0.00
01-1014		
HEALTH DEPT MISC	0.00	0.00
01-1016		
HEALTH PERMITS	0.00	50.00

Date 7/31/2013

REVENUE

Time 12:35 PM  
Account TitleGENERAL FUND RECEIPTS  
MONTH TO DATE      YEAR TO DATE

Period 12/2012

**Number**

Number	MONTH TO DATE	YEAR TO DATE
01-1017		
HEALTH SUBSIDY	0.00	0.00
01-1018		
RESTAURANT LICENSES FSO	0.00	0.00
01-1022		
VENDING LICENSES	0.00	0.00
01-1023		
RECREATION	2,210.00	22,935.45
01-1024		
HOLIDAY ACTIVITY	0.00	9,533.00
01-1025		
HAM CO LGF - FIN INST	0.00	3,282.11
01-1027		
PROPERTY TAX ROLLBACK	0.00	82,020.68
01-1029		
BUS FARES	1,322.50	19,695.50
01-1030		
MISCELLANEOUS COLLECTIONS	19,846.06	93,291.89
01-1031		
INTEREST	4,473.75	63,534.48
01-1032		
TRANSFER OF FUNDS	0.00	0.00
01-1034		
CABLE CONTRACT	0.00	44,160.38
01-1035		
MAYOR'S COURT	3,431.12	45,247.26
01-1036		
EARNED INCOME TAX	1,323,182.74	9,453,195.09
01-1037		
RENTAL PROGRAM	100.00	2,500.00
01-1038		
POOL/SPA LICENCES	0.00	0.00

Number	MONTH TO DATE	YEAR TO DATE
01-1040		
EMERGENCY RUNS FD	6,718.38	81,898.38
01-1042		
HALL RENTAL	300.00	10,850.00
01-1043		
PARK SHELTER RENTALS	100.00	3,025.00
01-1044		
BUSINESS DUMPSTERS FEE	0.00	22,500.00
01-1045		
SPECIAL PICKUP FEE	0.00	0.00
01-1046		
FITNESS CENTER PASSES	670.00	9,790.00
01-1047		
POLICE PROCEEDS	0.00	0.00
01-1048		
RETAIL FOOD EST LICENSE	0.00	0.00
01-1049		
RECYCLE BINS	200.00	5,563.00
01-1050		
SALE OF FIXED ASSETS	0.00	3,080,000.00
01-1051		
SALE OF INVESTMENT	0.00	1,020,364.14
01-1052		
** TOTAL GENERAL FUND	1,796,702.71	15,646,243.99

STREET MAINTENANCE RECEIPTS

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GASOLINE EXCISE TA (60)	7,869.73	91,548.65
02-2001		

Date 7/31/2013

REVENUE

Time 12:35 PM  
Account TitleGENERAL FUND RECEIPTS  
MONTH TO DATE      YEAR TO DATE

Period 12/2012

**Number**

HAM CTY MV FEES 02-2002	2,348.10	40,022.66
ST & LOCAL GOVT HGWY DIST (68) 02-2003	4,200.33	46,930.05
STATE PERM TAX-AUTO REG 02-2004	2,193.75	23,331.71
SPRING GROVE MRF 02-2005	0.00	0.00
INTEREST 02-2006	0.00	0.00
BOND PROCEEDS STREET SWEEPER 02-2007	0.00	0.00
PUBLIC ASSISTANCE GRANT (FEMA) 02-2008	0.00	0.00
STREET PROJECTS 02-2009	0.00	0.00
SCMR TRANSFER IN 02-2034	0.00	100,000.00
** TOTAL STREET MAINT	16,611.91	301,833.07

## SWIMMING POOL RECEIPTS

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SWIMMING POOL 04-4001	0.00	33,719.05
SWIMMING POOL CONCESSIONS 04-4002	0.00	850.55
SWIMMING POOL TRANSFERS IN 04-4034	0.00	150,000.00
** TOTAL SWIMMING POOL	0.00	184,569.60

Number

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MASTER PLAN RECEIPTS

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MASTER PLAN - CAPITAL IMPROVE. 05-5001	0.00	200.00
SHOPPING CTR LEASE 05-5002	21,507.13	256,227.80
SHOPPING CENTER TAX 05-5003	0.00	0.00
RENTAL FEES 05-5004	0.00	1,300.00
SALE OF LAND 05-5005	0.00	0.00
MP-CI TRANSFERS IN 05-5034	614,608.00	1,814,608.00
** TOTAL MASTER PLAN	636,115.13	2,072,335.80
REHAB LOAN 06-6001	0.00	0.00
REHAB LOAN TRANSFERS IN 06-6034	0.00	0.00
CAPITAL IMPROVEMENT FUND 07-7001	0.00	92,116.34
CAPITAL IMPROVEMT FD TRANSF IN 07-7034	0.00	0.00
POLICE PENSION 08-8001	11,893.92	34,113.46

Date 7/31/2013

REVENUE

Time 12:35 PM  
Account TitleGENERAL FUND RECEIPTS  
MONTH TO DATE      YEAR TO DATE

Period 12/2012

**Number**

Number	MONTH TO DATE	YEAR TO DATE
INTERGOVERNMENTAL REVENUE	0.00	0.00
08-8002		
POLICE PENSION TRANSFERS IN	0.00	15,000.00
08-8034		
FIREMEN PENSION	11,893.92	34,113.48
09-9001		
INTERGOVERNMENTAL REVENUE	0.00	0.00
09-9002		
FIREMEN PENSION TRANSFERS IN	0.00	45,000.00
09-9034		
C-9 TRUST FUND	0.00	0.00
10-1001		
C-9 TRUST FUND TRANSFERS IN	0.00	50,000.00
10-1034		
DRUG OFFENDER FINES REVENUE	0.00	75.20
12-1201		
DRUG OFFENDER FINES TRANSF IN	0.00	0.00
12-1234		
CRIMINAL ACT FORFEIT/CTY/STATE	0.00	10.00
13-1301		
CRIMINAL ACT FORFEITURE/FED	0.00	0.00
13-1302		
CRIMINAL ACT/FED INTEREST	0.00	0.00
13-1303		
CRIMINAL ACT FORFEIT TRANSF IN	0.00	0.00
13-1334		
D.A.R.E. PROGRAM FUND REVENUE	0.00	0.00
16-1601		
D.A.R.E. PROGRAM FUND TRANS IN	0.00	0.00
16-1634		
BUILDING PERMIT FEE	0.00	1,178.72
17-1701		

Date 7/31/2013

REVENUE

Time 12:35 PM  
Account TitleGENERAL FUND RECEIPTS  
MONTH TO DATE      YEAR TO DATE

Period 12/2012

**Number**

Number	MONTH TO DATE	YEAR TO DATE
BLDG. PERMIT FEE TRANSFER IN 17-1734	0.00	900.00
CAPITAL PROJ-STORM SEWER IMP 18-1801	0.00	0.00
CAPITAL PROJECT TRANSFER IN 18-1834	0.00	3,076.00
FEMA 19-1901	0.00	0.00
FEMA TRANSFER IN 19-1934	0.00	0.00
MAYOR'S CT COMPUTERIZATION 21-2101	93.00	795.50
MAYOR'S CT COMP TRANSFER IN 21-2134	0.00	0.00
CLERK OF CT COMPUTERIZATION 22-2201	310.00	2,711.00
CLERK OF CT COMP TRANSFER IN 22-2234	0.00	0.00
GENERAL BOND RETIREMENT 31-3101	0.00	0.00
GEN BOND RETIREMENT TRANS-IN 31-3134	0.00	666,777.00
BOND PREMIUM SC 31-3144	0.00	13,700.00
BOND PREMIUM SPROJ. 31-45	0.00	13,700.00
EMPLOYEE HEALTH PLAN 51-5101	56,021.76	201,851.79
EMPLOYEE HEALTH PLAN TRANS-IN 51-5134	55,000.00	1,655,000.00



Number

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\*\*\*GRAND TOTAL - ALL FUNDS

2,584,642.35

21,035,100.95



# Village of St. Bernard

John G. Ungruhe, Treasurer E-mail: [treasurer@cityofstbernard.org](mailto:treasurer@cityofstbernard.org)

May 16, 2013

William C. Burkhardt  
Mayor, City of St. Bernard  
110 Washington Avenue  
St. Bernard, Ohio 45217

Dear Mayor Burkhardt,

Enclosed is the 2012 Annual report from the Treasurer's Office. The beginning and ending balances are shown on the enclosed documents.

All Treasurers must complete six hours annually of continuing education, consisting of three hours in the area of investment, two hours in cash management, and one hour in ethics. I am scheduled to complete the required training in September of this year.

Fifth Third Bank and the Village have an arrangement for any monies in the checking accounts to earn over night at a low interest rate. The Treasury notes are invested at different rates of return depending on the rates on the date of issue.

The total of dollars invested in Treasure Notes held by the Village of St. Bernard as of December 31, 2012 was \$ 3,406,134.23. This is a decrease of 39.84% or \$ 2,255,911.93 over the prior year's investments balance.

The Villages balance including cash accounts as of December 31, 2011 was \$ 5,597,610.84  
The Villages balance including cash accounts as of December 31, 2012 was \$ 8,033,827.97  
Year to date change +\$ 2,436,217.13

Please remember this increase includes revenue of \$ 2.2M from a bond offering.

Future investments and money management ideas will be discussed with the Investment Committee. I feel it is important to review our income and investment policies as well as our expenditures to keep the city's future moving forward.

Respectfully submitted,

John G. Ungruhe  
Treasurer  
Village of St. Bernard



Account: 53-Village of St. Bernard (21743)  
 As of: 12/31/2012  
 Currency: USD

CUSIP	Description	Current Par	Security Type	Final Maturity	Original Cost	Book Value	Accrued Balance	Net Unrealized Gain/Loss	Market Price	Market Value	Market Value + Accrued	Book Yield	Callable	Next Call Date	Effective Maturity
060624RS4	Bank of Baroda	245,000.00	CD	11/25/2013	245,000.00	245,000.00	130.89	(134.75)	99.945	244,865.25	244,996.14	0.500	N	---	11/25/2013
02005QH89	Ally Bank	240,000.00	CD	06/13/2014	240,000.00	240,000.00	99.95	619.20	100.258	240,619.20	240,719.15	0.800	N	---	06/13/2014
05568PY92	BMW Bank of North America	240,000.00	CD	09/22/2014	240,000.00	240,000.00	503.01	285.60	100.119	240,285.60	240,788.61	0.750	N	---	09/22/2014
06426NRC8	Bank of China Limited	245,000.00	CD	11/28/2014	245,000.00	245,000.00	136.93	(14.70)	99.994	244,985.30	245,122.23	0.600	N	---	11/28/2014
36161TCF0	GE Capital Bank	240,000.00	CD	01/20/2015	240,000.00	240,000.00	1,193.42	408.00	100.170	240,408.00	241,601.42	1.100	N	---	01/20/2015
3136FRGY3	FANNIE MAE	275,000.00	AGCY BOND	04/22/2015	281,875.00	276,134.23	1,120.05	400.27	100.558	276,534.50	277,654.55	0.767	Y	04/22/2013	04/22/2013
36157QEJ2	GE Capital Retail Bank	240,000.00	CD	06/08/2015	240,000.00	240,000.00	173.59	456.00	100.190	240,456.00	240,629.59	1.100	N	---	06/08/2015
254671EB2	Discover Bank	240,000.00	CD	07/20/2015	240,000.00	240,000.00	1,317.70	300.00	100.125	240,300.00	241,617.70	1.200	N	---	07/20/2015
795450PZ2	Sallie Mae Bank	200,000.00	CD	10/24/2016	200,000.00	200,000.00	510.41	(22.00)	99.989	199,978.00	200,488.41	1.350	N	---	10/24/2016
38143AG66	Goldman Sachs Bank USA	240,000.00	CD	09/26/2017	240,000.00	240,000.00	1,020.49	1,953.60	100.814	241,953.60	242,974.09	1.600	N	---	09/26/2017
3136G1A33	FANNIE MAE	500,000.00	AGCY BOND	12/27/2017	500,000.00	500,000.00	27.78	65.00	100.013	500,065.00	500,092.78	1.054	Y	12/27/2013	12/27/2013
3134G32Y5	FREDDIE MAC	500,000.00	AGCY BOND	12/28/2017	500,000.00	500,000.00	37.50	(130.00)	99.974	499,870.00	499,907.50	0.900	Y	06/28/2013	12/28/2017
---	---	3,405,000.00	---	02/17/2016	3,411,875.00	<u>3,406,134.23</u>	6,271.73	4,186.22	---	3,410,320.45	3,416,592.18	0.970	---	---	05/20/2015

\* Weighted By: Market Value + Accrued

## AUDITORS REPORT

AUDITORS

04/04/2013 16:33:46

NH Period 12/2012

Account Title Number	Beginning MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
GENERAL FUND CASH ACCOUNT	1,515,555.01 3,970,730.48	1,804,186.00 14,635,203.78	1,910,811.17 17,197,004.42	1,408,929.84	-106,625.17 -2,561,800.64
STREET MAINT FUND CASH ACCOUNT	376,294.92 320,532.11	16,611.91 301,833.07	29,456.89 258,915.24	363,449.94	-12,844.98 42,917.83
SWIMMING POOL FUND CASH ACCT	59,745.72 61,636.93	265.20 185,090.58	3,902.70 190,619.29	56,108.22	-3,637.50 -5,528.71
MASTER PLAN-CAP IMP CASH ACCT	195,268.65 802,276.99	636,115.13 2,072,335.80	31,862.20 2,075,091.21	799,521.58	604,252.93 -2,755.41
REHAB LOAN FUND CASH ACCT	135,026.10 135,026.10	.00 .00	.00 .00	135,026.10	
CAPITAL IMPROVEMT FD CASH ACCT	5,013,623.47 100,000.00	.00 5,094,984.34	85,910.45 267,271.32	4,927,713.02	-85,910.45 4,827,713.02
POLICE PENSION FD CASH ACCT	98,213.90 61,498.03	11,893.92 49,113.46	43,760.75 44,264.42	66,347.07	-31,866.83 4,849.04
FIREMEN PENSION FD CASH ACCT	99,358.18 32,641.82	11,893.92 79,113.48	37,723.15 38,226.35	73,528.95	-25,829.23 40,887.13
C-9 TRUST FUND CASH ACCT	.00 .00	.00 50,000.00	.00 50,000.00	.00	
DRUG OFFENDER FINES CASH ACCT	3,952.35 3,877.15	.00 75.20	.00 .00	3,952.35	
CRIMINAL ACT FORFEIT CASH ACCT	28,843.40 28,891.90	.00 10.00	.00 58.50	28,843.40	
D.A.R.E. PROGRAM FUND CASH ACC	.00 .00	.00 .00	.00 .00	.00	
BLDG. PERMIT FEE CASH ACCOUNT	938.69 .00	.00 2,078.72	.00 1,140.03	938.69	
CAP PROJ-STORM SEWER IMP FD CA	1.67 .96	.00 3,076.00	.00 3,075.29	1.67	
FEMA CASH ACCOUNT	.00 .00	.00 .00	.00 .00	.00	
MAYOR'S CT COMPUTERIZATION FD	1,328.50 926.00	93.00 795.50	.00 300.00	1,421.50	93.00 495.50
CLERK OF CT COMPUTERIZATION FD	2,872.61 758.06	310.00 2,711.00	.00 286.45	3,182.61	310.00 2,424.55

**VILLAGE OF  
ST. BERNARD**

**ANNUAL REPORT  
FOR MAIN DESK**

**2012**

Submitted by:  
Heidi Culbertson  
Administrative Assistant

**ITEMS PROCESSED THROUGH THE CASH REGISTER  
FOR THE YEAR 2012**

QUAN- TITY	ITEM DESCRIPTION	AMOUNT
1,069	BOXES (100 EACH) TRASH BAGS SOLD @ \$10.00	10,690.00
212	RECYCLE CANS (196 @ \$25.00, 13 @ \$45.00, 3 @ \$51.00)	5,638.00
2	SOLICITOR PERMITS @ \$25.00	50.00
43	STREET OPENING PERMITS (39 TO UTILITIES @ N/C) (4 TO PLUMBERS @ \$50.00 EA)	200.00
	BUILDING PERMITS (STARTING AUGUST)	15,056.56
2	ZONING APPLICATION	50.00
3	VARIANCE APPLICATION	600.00
	RENTAL PERMIT APPLICATIONS (STARTING AUGUST)	850.00
219	HALL RENTALS @ \$50.00	10,950.00
19	HALL DEPOSITS CHARGED VIA CREDIT CARD TO GENERAL FUND	950.00
117	PARK RENTALS @ \$25.00	2,925.00
	FITNESS CENTER PASSES ISSUED (\$10.00 PER MONTH)	9,790.00
120	CIVIL SERVICE APPLICATION FEES @ \$15.00	1,800.00
	POSTAGE SOLD	10.42
116	HISTORICAL BOOKS @ \$11.00	1,276.00
	PLUMBING LICENSES ISSUED	1,836.00
	RECREATION FEES	2,099.00
	DUMPSTER PAYMENTS (STARTING AUGUST)	7,502.50
5	FLAGS	50.00
53	SENIOR BUS CARDS SOLD @ \$12.00	636.00
7	REGULAR BUS CARD SOLD @27.00	189.00
	MEDICAL BUS MONEY	3,235.00
	CASH TAKEN IN FROM BUS	15,635.50
205	HALL RESERVATION DEPOSITS TO HALL FUND @ \$50	10,250.00
	<b>TOTAL AMOUNT PROCESSED DURING THE YEAR</b>	<b>\$102,268.98</b>
	<b>TOTAL PETTY CASH PAID OUT FOR THE YEAR</b>	<b>\$1,410.37</b>
	<b>TOTAL TRASH BAGS GIVEN OUT TO NEW RESIDENTS</b>	<b>76</b>
JANUARY 22, 2013 (BY: HEIDI CULBERTSON)		

## DIAL-A-RIDE MONTHLY PASSENGER REPORT 2012

	SUB-TOTAL PASSENGERS	DEPOSITS	SENIOR CITIZENS	PERSONS W/ DISABILITIES	REGULAR	DR. RUNS	TOTAL PASSENGERS
JANUARY	1,956	1,925.00	1,019	184	753	32	1,988
FEBRUARY	1,906	1,695.50	1,016	148	742	27	1,933
MARCH	2,006	1,783.00	1,072	165	769	37	2,043
APRIL	1,863	1,703.75	948	184	731	30	1,893
MAY	1,878	1,724.25	962	196	720	37	1,915
JUNE	1,793	1,517.00	937	220	636	16	1,809
JULY	2,032	1,793.50	1,111	156	765	23	2,055
AUGUST	1,977	1,730.00	1,045	238	694	27	2,004
SEPTEMBER	1,632	1,449.50	990	202	440	29	1,661
OCTOBER	1,879	1,650.50	1,038	231	610	27	1,906
NOVEMBER	1,667	1,401.00	892	193	582	24	1,691
DECEMBER	1,659	1,322.50	780	231	629	19	1,678
<b>YEARLY TOTALS</b>	<b>22,248</b>	<b>\$19,695.50</b>	<b>11,810</b>	<b>2,348</b>	<b>8,071</b>	<b>328</b>	<b>22,576</b>

**DIAL-A-RIDE MONTHLY BALANCE REPORT 2012**

	Cards @12.00		Cards @27.00	Medical		Cash From		Deposit	
				Bus	Bus	Bus	Date	Amount	
<b>JANUARY</b>	4	48.00	2	54.00	310.00	1,513.00	FEB 1, 2012	1,925.00	
<b>FEBRUARY</b>	4	48.00	1	27.00	255.00	1,365.50	MAR 1, 2012	1,695.50	
<b>MARCH</b>	5	60.00	0	0.00	410.00	1,313.00	APR 1, 2012	1,783.00	
<b>APRIL</b>	2	24.00	0	0.00	285.00	1,394.75	MAY 1, 2012	1,703.75	
<b>MAY</b>	6	72.00	1	27.00	365.00	1,260.25	JUN 1, 2012	1,724.25	
<b>JUNE</b>	1	12.00	0	0.00	155.00	1,350.00	JUN 29, 2012	1,517.00	
<b>JULY</b>	7	84.00	0	0.00	200.00	1,509.50	AUG 2, 2012	1,793.50	
<b>AUGUST</b>	3	36.00	0	0.00	295.00	1,399.00	SEP 4, 2012	1,730.00	
<b>SEPTEMBER</b>	7	84.00	0	0.00	280.00	1,085.50	OCT 1, 2012	1,449.50	
<b>OCTOBER</b>	8	96.00	2	54.00	260.00	1,240.50	NOV 1, 2012	1,650.50	
<b>NOVEMBER</b>	3	36.00	1	27.00	235.00	1,103.00	DEC 1, 2012	1,401.00	
<b>DECEMBER</b>	3	36.00	0	0.00	185.00	1,101.50	DEC 29, 2012	1,322.50	
<b>YEARLY TOTALS</b>	<b>53</b>	<b>636.00</b>	<b>7</b>	<b>189.00</b>	<b>3,235.00</b>	<b>15,635.50</b>	<b>FOR THE YEAR</b>	<b>19,695.50</b>	



## Report of Activities for Calendar Year 2012

CIVIL SERVICE COMMISSION  
VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000  
(does not require submission to State)

Name of Mayor: William Burkhardt

### 1. CIVIL SERVICE COMMISSION

	Present Members Name	Term Expires
Chairman	Chris Schildmeyer	3/31/2016
Member	Terry Behrle	3/31/2018
Member	Tony Zerges	3/31/2019

Secretary: Diane Statt

Date originally organized: 1910

Commission Mailing Address: 110 Washington Avenue  
St. Bernard, Ohio 45217

Telephone Number: 513-242-7770

Fax Number: 513-641-1840

### 2. FISCAL OPERATIONS

Appropriations received from City: \$35,007.64

Appropriations received from School Board: \$0.00

Expenditures for Calendar Year: \$25,930.64

### 3. NUMBER OF POSITIONS

Types of Positions	Classified*	Unclassified**	Emergency	Total***
In Municipal Service	29	43	0	72
In Health District Service	n/a	n/a	n/a	n/a
In School Service	n/a	n/a	-n/a	n/a

\* Classified Positions include 18 Service Department employees and 11 other full time employees.

\*\* Unclassified includes 26 Fire Department and 17 Police Department employees.

\*\*\* Elected positions are not included in this report.

### 4. NUMBER OF EXAMINATIONS ADMINISTERED

	No. of Exams	Applications Filed	Applications Rejected	Did Not		
				Appear	Failed	Passed
Entrance	106	117	0	11	31	75
Promotional	6	6	0	0	6	0

### 5. NUMBER OF CERTIFICATIONS AND APPOINTMENTS

Applicants appearing on Certified Lists: 72

Appointments from Certified Eligible Lists: 8

Total Appointments: 8

### 6. NUMBER OF TERMINATIONS

Resignations	Retirements	Removals	Disability Separations
0	3	0	0

# Report of Activities for Calendar Year 2012

CIVIL SERVICE COMMISSION  
VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000

Name of Mayor: William Burkhardt

## 7. NUMBER OF APPEALS HEARD

Removals	Suspensions	Layoffs	Classifications	Investigations
0	0	0	0	0

\*\*Please attach separate documents showing disposition of appeals heard, including all cases appealed to court.\*\*

## 8. NUMBER OF COURT DECISIONS ISSUED

Number of Court Decisions issued during year on civil service matters in which municipality or municipal employee was a party: **None**

Please attach copies of court decisions - n/a

## 9. NUMBER OF ATTORNEY OPINIONS ISSUED

Number of attorney opinions or opinions of special counsel issued during year on civil service matters: **None**


Please attach copies of court decisions - n/a

Signature of Chairman or Secretary: \_\_\_\_\_



Date: \_\_\_\_\_

4/10/13



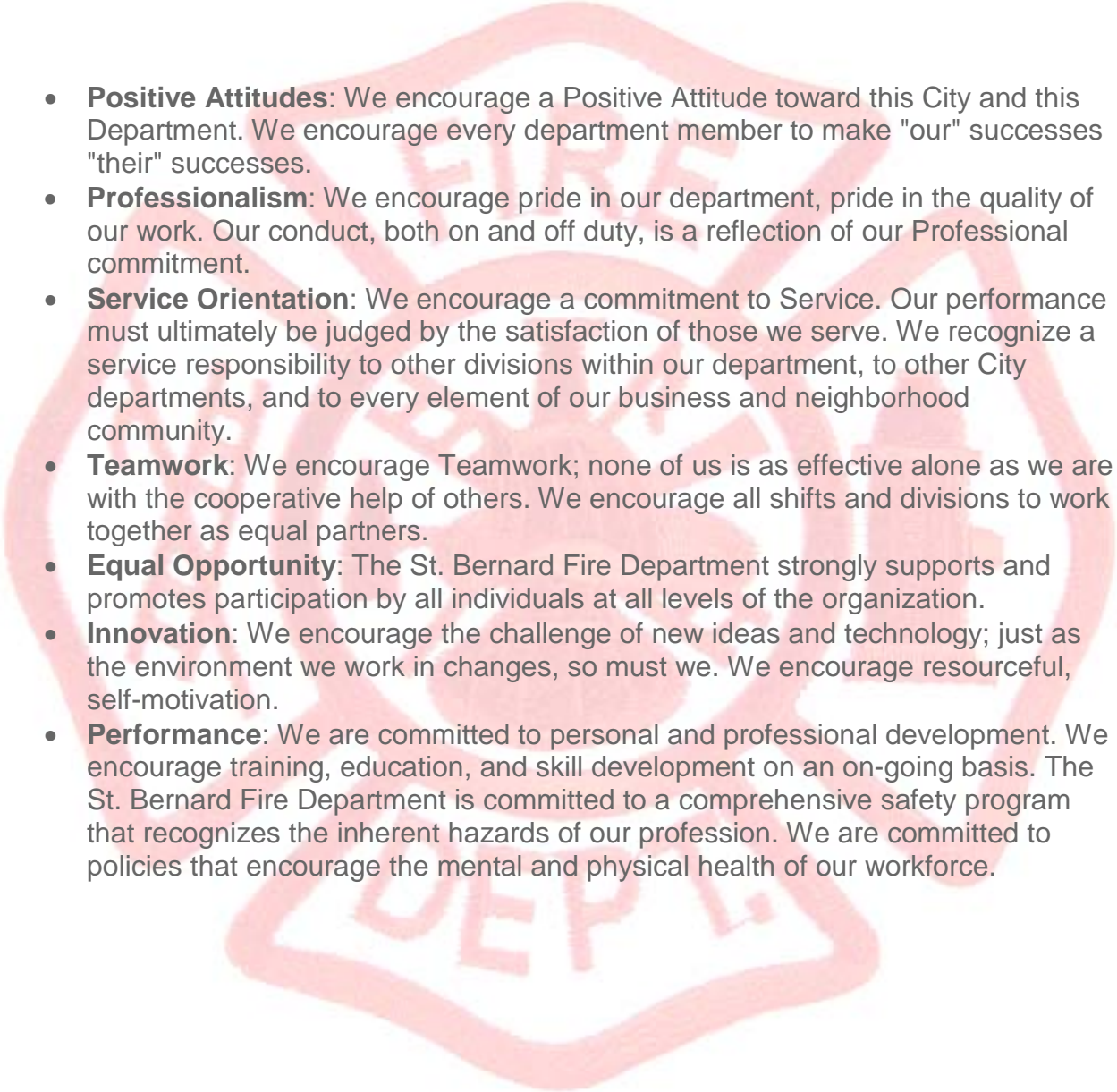
***St. Bernard  
Fire Department  
2012 Annual  
Report***



# ***MISSION STATEMENT***

*The Members of the St. Bernard Fire Department  
Are dedicated to serve and protect the  
City of St. Bernard, its citizens, industries  
And guests from the anguish of ill health,  
The perils of fire, natural disaster or any incident  
Involving a threat to life or property with  
Courtesy, common sense, safety  
And courage.*

# Value Statements

- 
- **Positive Attitudes:** We encourage a Positive Attitude toward this City and this Department. We encourage every department member to make "our" successes "their" successes.
  - **Professionalism:** We encourage pride in our department, pride in the quality of our work. Our conduct, both on and off duty, is a reflection of our Professional commitment.
  - **Service Orientation:** We encourage a commitment to Service. Our performance must ultimately be judged by the satisfaction of those we serve. We recognize a service responsibility to other divisions within our department, to other City departments, and to every element of our business and neighborhood community.
  - **Teamwork:** We encourage Teamwork; none of us is as effective alone as we are with the cooperative help of others. We encourage all shifts and divisions to work together as equal partners.
  - **Equal Opportunity:** The St. Bernard Fire Department strongly supports and promotes participation by all individuals at all levels of the organization.
  - **Innovation:** We encourage the challenge of new ideas and technology; just as the environment we work in changes, so must we. We encourage resourceful, self-motivation.
  - **Performance:** We are committed to personal and professional development. We encourage training, education, and skill development on an on-going basis. The St. Bernard Fire Department is committed to a comprehensive safety program that recognizes the inherent hazards of our profession. We are committed to policies that encourage the mental and physical health of our workforce.



## Residential Fire Department Response

Structure Fires Including Mutual Aid	14
Cooking Fires	13
Unauthorized Burning	3
EMS Runs and Assists	15
Storm Damage/Power Line	6
Brush and Vegetation Fires	6
Electrical Problems	8
Investigations/Good Intent Calls	50
Service Calls Other	36
<b>Total Residential Calls</b>	<b>151</b>

## Fire Department Response to Business/Industry/Schools

1. Structure Fires	3
2. Haz Mat/Hazardous Conditions	8
3. Dumpster/Trash Fires	3
4. Smoke/Odor Removal	3
5. Electrical Fires/Problems	3
6. Investigations	2
7. EMS Runs	4
8. Service Calls	4
9. False Alarms	49
<b>Total Fire Response</b>	<b>79</b>

## Fire Department Response to Motor Vehicle Accidents/Fires

1. Passenger Vehicle Accident w/Injuries	28
2. Vehicle Accident No Injuries	2
3. Investigation	5
4. EMS Calls	3
5. Vehicle Fires	1
6. Passenger Extractions	1
7. Freight Vehicle Accidents	1
8. Pedestrian Struck	1
<b>Total Vehicle Response</b>	<b>42</b>

## Structure Fire Loss In Dollars

1. EBTH 800 Kieley Place	\$2,500.00
2. St. Bernard Eagles	\$15,000.00
3. Rumpke Recycling	\$9,500,000.00
4. Coolant Control, Inc.	\$850,000.00
5. Emery Oleo	\$5,000.00
<b>Total Estimated Fire Loss 2012</b>	<b>\$10,372,500.00</b>

Structure fire loss was greater in 2012 than in any year in recent memory. The lion's share of the total estimated loss was the Rumpke Recycling fire on April 10<sup>th</sup> and the Coolant Control fire on November 27<sup>th</sup>. With new construction and updated fire protection in the businesses that had fires, fire loss potential has become less of a problem for the future.

## Mutual Aid Fire Response

1. Cincinnati	2
2. Norwood	5
3. Elmwood	2
4. Springfield Township	3
5. Lockland	1
<b>Total Mutual Aid Fire Response</b>	<b>13</b>

## Total Fire Response 2012

1. Residential	151
2. Business/Industry/Schools	79
3. Motor Vehicle Responses	42
4. Mutual Aid Fire Response	13
<b>Total Fire Response 2012</b>	<b>285</b>

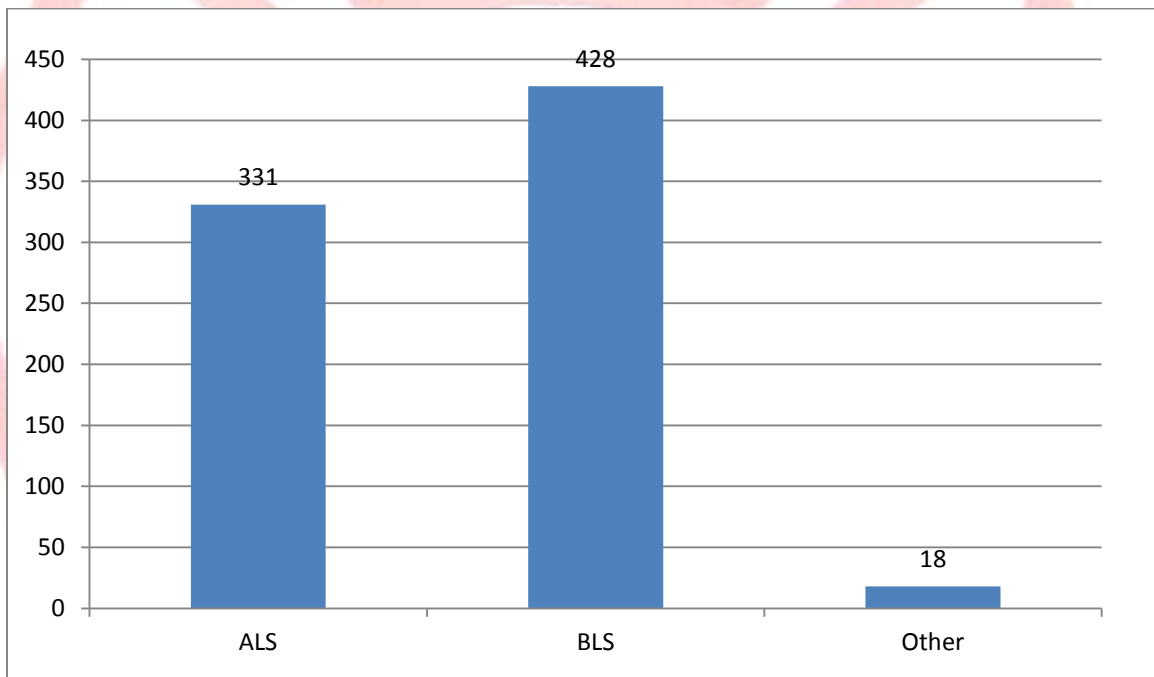


# EMS Activity 2012

## Total EMS Runs 2012

1. Patients Transported	454
2. Patients Not Transported	313
<b>Total EMS Runs</b>	<b>767</b>

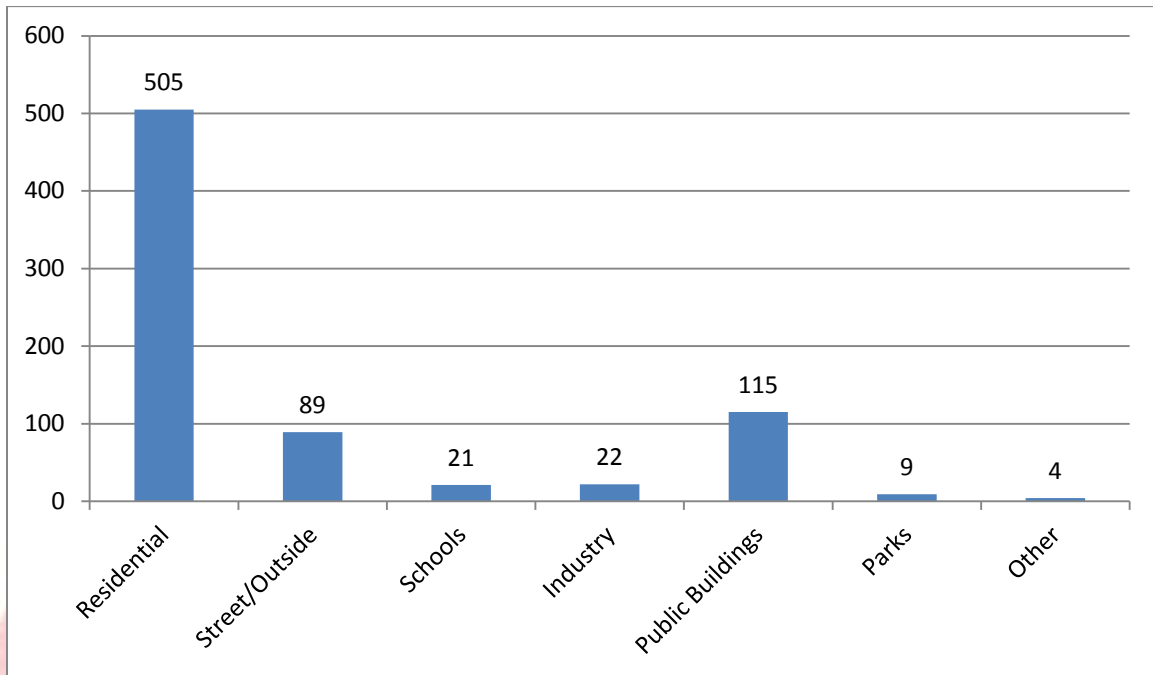
## EMS Incident By Level of Care



## EMS Mutual Aid Runs

Elmwood Place	66
Norwood	15
Golf Manor	2
Lockland	1
Springfield Township	1
<b>Total EMS Mutual Aid</b>	<b>85</b>

## EMS Incidents By Property Type

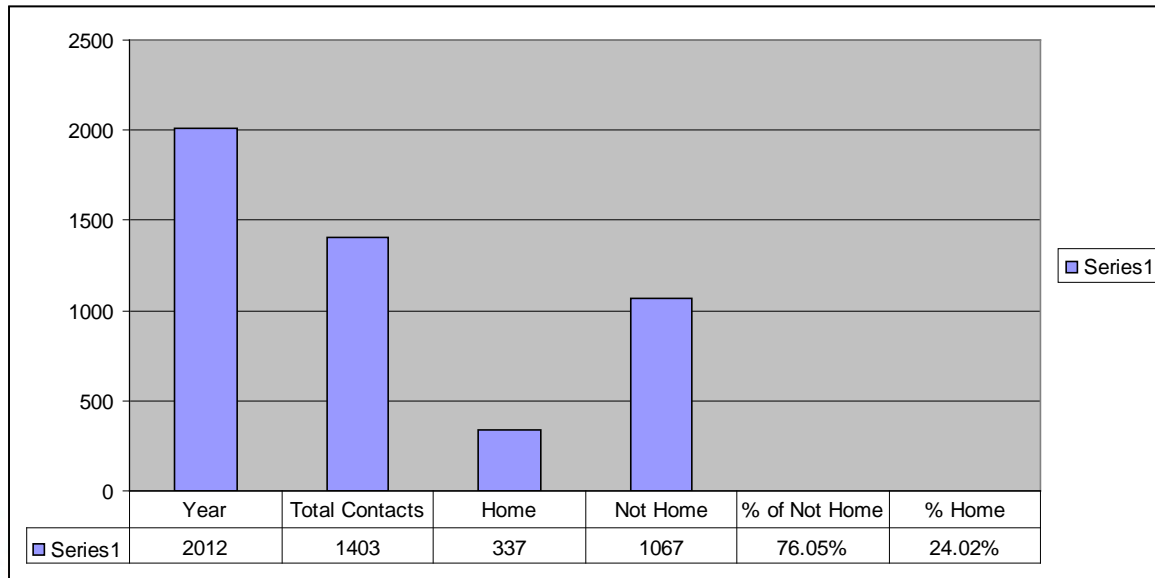


## **Fire Safety Inspection Report for the year 2012**

Fire Protection Plan Review	3
Fire Protection Inspection	2
Fire Protection Consultation	2
Sprinkler System Plan Review	1
Sprinkler System Inspection	21
Sprinkler System Hydrostatic Test	3
Annual Fire Safety Inspection	153
Follow-up Inspections	58
Fire Drills	16
Special Inspections	8
Fire Alarm Acceptance Test	1
Permits	1
Life Safety Evaluation	2
Hazardous Operation Inspections	2
Public Education Event	1

There were a total of 274 Inspections that resulted in 111 violations being issued. 58 of the 111 Violations have been corrected to date of this report.

## Home Inspections for Year 2012



Fire Safety inspections are the most cost effective Fire Department tool to minimize fire loss in the community. Proper fire code enforcement saves the property owner money, saves taxpayers money and reduces risk for residents, workers and members of the fire service. The St. Bernard Fire Department Inspection Bureau inspects all commercial properties on an annual basis, schools on a bi-annual basis, and offers residents the opportunity to get their home inspected during Fire Prevention Week or as requested.

## **2012 Fire Department Training**

In 2012 there were 167 hours of training at the St. Bernard Fire Department. These trainings provided all members with the annual required training hours to remain certified in Confined Space Rescue, Trench Rescue, Hazardous Materials Technician, CPR and various other fire and rescue operations. Daily trainings keep members proficient in firefighting, rescue and medical fields.

CATEGORY	#	
	CLASSES	HOURS
Emergency Vehicle Driving (Refresher)	3	9
CPR Refresher	3	9
Fire Operations	3	15
Aerial Ladder Operations	3	6
Auto Extrication	3	6
Trench Rescue	3	6
Confined Space Equipment	3	12
Confined Space Refresher	3	24
Fire Attack	4	8
SCBA (Fit testing and review)	3	3
Fire Ground Drills	3	12
Rapid Intervention Crews	3	3
Foam Operations	3	6
Facility Tours	6	18
Haz-mat Technician Refresher	3	24
Haz-mat Tech Drill	3	6

## **2012 Fire Education and Safety Programs**

The St. Bernard Fire Department participates in fire safety programs with our local schools. The programs and educational materials are tailored to the age group being taught. Firefighters Dave Holt and Dave Strotman handle the scheduling and teaching of various age appropriate subjects such as stop, drop and roll and proper use of 911 emergency numbers. The use of the department's fire/safety trailer enhances and reinforces lessons learned about escape routes and fire safety in general.

The St. Bernard Fire Department also provides and installs smoke detectors to residents at no cost to our citizens. While the department now has to purchase the smoke detectors to distribute, it is still a vital service for the Village. The small cost of the detectors is well worth it to minimize fire related injuries and fatalities.

## **Facilities and Equipment**

### **Facility**

No major improvements were made to the current firehouse and only necessary maintenance was done on the building due to the purchase of the building by the State of Ohio to accommodate the expansion of I-75.

### **Equipment**

1. A new E-One fire engine was placed into service in February 2012. The is engine is equipped with all new rescue tools and hose.
2. The previous front line engine, a 1994 Sutphen, is currently used as a back up to the new E-One engine.

### **Administrative**

1. Fire Chief Steve Scherpenberg, Fire Inspector William Driscoll, and Captain Michael Haarman retired in 2012.
2. Firefighter Mark Granger had to unfortunately leave the department due to a disability.
3. The St. Bernard Fire Department welcomed 4 new firefighters in 2012; Jonathan Goecke, Charlie Dodd, Brian Vaughn and Jason Martin. All 4 will be a welcome addition to the department and Village.

## St. Bernard Fire Department Goals for 2013

### **Facility**

Maintain current building in usable condition in anticipation of the new Safety Center being completed in 2014.

### **Equipment**

The only major purchase anticipated in 2013 is a new Life Pak 15 for M-91. This is to keep up with the changes and improvements to Hamilton County Protocol for the paramedics.

### **Training**

1. Schedule a Paramedic Refresher course to insure all of our paramedics maintain certifications.
2. Schedule technician level refresher courses for Confined Space Rescue and Haz Mat Incidents.
3. Certify two more paramedics: Brian Vaughn and Jason Martin who are currently in school.
4. Certify Firefighter/Paramedic in Rescue Technician training.
5. Add both Lieutenant Bryan Young and FF/Paramedic to the Hamilton County Urban Search and Rescue Team.
6. Hold all annual courses recommended by NFPA and ISO.

*Village of St. Bernard Ohio*

*Health Services Commission*

*110 Washington Ave*

*2012*

*Annual Report*

# Village of St. Bernard

Health Services Commission

health@cityofstbernard.org

110 Washington Ave  
St. Bernard, Ohio 45217  
513-242-7709

## **Our Mission Statement:**

The purpose of the Health Services Commission is to effectively implement plans that protect the public health and well-being of the citizens of the Village of St. Bernard.

We believe that health is a basic right of all citizens and that public health involves the holistic approach to health care: the physical, spiritual, emotional and economic needs of the individual must be addressed. Therefore, it is our duty to insure the prevention of disease and promote the emotional, social and physical well-being of our citizens as they strive for the quality they desire in their lives. The Health Services Commission will achieve these goals through health education and monitoring of citizen's health. Through the promotion of disease control and enforcement of the rules and regulations of the State of Ohio as well as those of the Village of St. Bernard and the Hamilton County Health Department.

The Health Services Commission will take any measure necessary to maintain and ensure the public health of our citizens.

### *Health Services Commission Board Members:*

*Mayor/President of Health Services Commission- Mr. Bill Burkhardt*

*Mrs. Mary Beth Asbach*

*Mrs. Evelyn Brusman*

*Mrs. Joan Ronneberg*

*Mrs. Nancy Hollmann*

*Mrs. Pat Weidmann*

*Laura Schmitt -RN Robert Evans- RS Ron Kneidl -Plumbing Ins.*



# Village of St. Bernard

Health Services Commission

health@cityofstbernard.org

## SERVICES PROVIDED

### 2012

- Promote activities that provide access to information and opportunities that enable residents to achieve and maintain optimal health and wellness.
- Prepare and present programs and information to the public for disease prevention.
- Provide updated literature, educational materials, and library resources related to public/community health.
- Maintain educational and testing services for hypertension, diabetes, and health issues.
- Conduct community out-reach programs and education.
- Offer medication review for seniors and residents to ensure they understand what they are taking, why they are taking it and how to take appropriately.
- Provides private educational services as requested on various health issues.
- Provide referral services when needed.
- Works with all other Village Departments to act appropriately with any and all referrals.
- Work with Hamilton County Health department to ensure effective surveillance, investigation, control and reporting on reportable communicable diseases in accordance with the Ohio Dept. of Health and the Center for Disease Control policies and protocol.
- Participate with Hamilton County on Community needs/outbreaks and any epidemics that occur.
- Participates in the Hamilton County Emergency Preparedness Points of Distribution groups, for opening and operating an emergency point of distribution center.
- Work with Hamilton County in promoting prevention and detection activities regarding environmental issues with in the community.
- Maintain a working relationship with Hamilton County for health promotion and disease prevention.
- Provide Nursing services to St. Clement School one day per week, which includes but not limited to; vision/hearing testing, scoliosis screening, ill child visits during school hours, medical record compliance and vaccination records, provides educational programs for school staff such as blood borne pathogen training, first aid, communicable disease, etc..., promote a healthy environment for each student in the school setting, individual student health plans.
- Provide and assist all other schools in the Village of St. Bernard with any needs they may have.
- Provides health education and training opportunities with all Village departments, focusing on wellness and safety.

# Village of St. Bernard

Health Services Commission

[health@cityofstbernard.org](mailto:health@cityofstbernard.org)

## SERVICES PROVIDED CONT.

### 2012

- Maintain and update on a regular basis the Employee Health and Safety Manual.
- Assist Village Departments in policy and procedures relating to health and wellness.
- Maintain an updated list of all agencies, programs, and services available to residents to provide education and referral services.
- Work with Hamilton County to provide seasonal vaccines as needed.
- Provide home health Nursing visits, services, and assessment to residents, and “shut-in’s”, as well as any referrals from outside sources.
- Provides twice a month blood pressure readings for Senior Group on the 1<sup>st</sup>, and 3<sup>rd</sup>, Wednesday’s of the month.
- Blood pressure and blood glucose checks provided for all Village employees and St. Bernard residents.
- Works as part of the Village Task force, to identify any special needs situations in the community.

Revised and updated January 2013/L.Schmitt RN.

# Village of St. Bernard

## Health Services Commission

### PROGRAMS UNDER NURSING DIVISION 2012

HEALTH EDUCATION: Mandated by O.R.C. 3701-36-05

1. Conducts bi-monthly Blood Pressure screenings. Education material provided as needed.
2. Teaching is always involved in client visits, in both department and home visits.

COMMUNICABLE DISEASE CONTROL: Mandated by O.R.C. 3701-36-06

1. Work with Hamilton County Health Department immunization program:
2. Works with the schools to assist schools in jurisdiction to achieve compliance with immunization requirements for school attendance.
3. Maintains effective surveillance/epidemiology of communicable disease by promoting compliance with reporting requirements of section 3707.06 of the Ohio revised Code and Chapter 3701-3 of the Administrative Code.

CHRONIC DISEASE CONTROL: Mandated by O.R.C. 3701-36-07

1. Work with Hamilton County Health Department and Centers for Disease Control regarding the incidence and prevalence rates and treatment of chronic diseases.

PRIMARY CARE: Mandated by O.R.C. 3701-36-09

1. Essential health care resources and referrals made universally accessible to individuals and their families in the community by means acceptable to them, through their full participation, and at a cost that the community can afford. Some of the agencies and personnel nursing consulted with include but not limited to:

Hamilton County Health Department

Bureau for Children with Medical Handicaps

Jewish Hospital

ODH Immunization Program

ODH Department of Communicable Disease Control

Private Physicians

St. Bernard Elmwood Place Schools

Roger Bacon High School

St. Clements School and Friary

Head-start Program

Adult Protective Services

Cincinnati Senior Services

Council on Aging

St. Bernard Police Department

St. Bernard Fire Department

St. Bernard Recreation Department

Phillips/Tri-Health Lifeline

Valley Interfaith Services

St. Bernard Senior Citizens

St. Bernard Aquatic Center

# Village of St. Bernard

## Health Services Commission

### PROGRAMS UNDER NURSING DIVISION 2012 CONTINUED

Cincinnati Health Department  
Norwood Health Department  
Meals on Wheels  
Cincinnati Children's Hospital  
Christ Hospital  
Good Samaritan Hospital  
University Hospital  
United Way  
241-KIDS  
Cincinnati Area Senior Services  
Hamilton County Jobs and Family Services  
Talbert House  
Department of Veterans Affairs  
Veterans Hospital  
Alcoholism Council of Cincinnati

LABORATORY SERVICES: Mandated by O.R.C. 3701-36-10

1. Keep file on hand on where services can be obtained.

MATERNAL HEALTH: Mandated by O.R.C. 3701-36-17

1. Home visits will be made upon request to new mothers.

CHILD HEALTH: Mandated by O.R.C. 3701-36-17

1. Work with Hamilton County to provide services through the Bureau for Children with Medical Handicaps Program of the Ohio Department of Health.
2. Referrals received on our school age children through our school nursing program
3. St. Clement receives the services of the Public Health Nurse once a week.
4. Assist St. Bernard Elmwood Place Schools and Roger Bacon High School whenever needed.

SCHOOL HEALTH: Mandated by O.R.C. 3701-36-19

1. Maintain an organized school health service.
2. St. Clement School received services from our department one day per week.
3. Vision /Hearing screening
4. Scoliosis Screening
5. Provide support services to Roger Bacon when needed.
6. Provide support services to St. Bernard Elmwood Place Schools when needed.

ACCIDENT PREVENTION: Mandated by O.R.C. 3701-36-23

1. Waste containers available free of charge to all residents for proper disposal of hypodermic syringes and other blood contaminated sharps.

Revised and updated January 2013/L.Schmitt RN.

# Nursing Statistics

**2012**

Health Department Visits -	262
Home Health Visits -	1026
Senior Citizens Blood Pressure screenings -	433
Referrals -	122
Accident Prevention Visits –	106

Attended various meetings and conferences throughout the year of 2012, including but not limited to, Emergency Preparedness Meetings with Hamilton County and CDC, Directors of Nursing Meetings with the Southwest District and the State of Ohio, The University of Cincinnati Nursing Dept., The Village of St. Bernard Task Force, The Village of St. Bernard Dept. Head Meetings, Ohio Department of Health, Public Health Nursing Association, Save our Sight Vision Training, St. Bernard Council and COW meetings when necessary, Block Watch Meeting, Care Conferences for Various Residents.

Maintain Continuing Education Credits through many Ohio Department of Health Educational/training programs as well as additional resources that offer continuing education opportunities.

## Annual Report for the Year 2012

### Legal Department

**C. Curtis Walden**  
**Director of Law**

#### **LEGISLATION:**

1) Statistics:	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Ordinances considered by Council	63	70	56	57
Resolutions passed by City Council	12	13	13	28
Special Resolutions passed by Council	0	2	1	0
Boy Scouts and Girl Scouts	2	2	2	1

#### 2) Significant Legislation:

- a) Ordinance No. 11, 2012: Amending Chapter 525 of the Codified Ordinances to add a charge for Contempt of Court to be used in St. Bernard Mayor's Court.
- b) Ordinance No. 18, 2012: Amending and updating the Ordinances governing trash and solid waste disposal collection and handling.
- c) Ordinance No. 43, 2012: Completely rewriting the Ordinances governing solicitation, canvassing, and peddling, and repealing outdated and superseded Ordinances.

## MAYOR'S COURT

1) Statistics:

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Total number of new cases prosecuted	576	731	961	911
Total number of cases closed	887	979	684	780
Total number of cases pending	1083	1301	177	112
Cases transferred to Hamilton County	13	5	7	0

## LITIGATION:

- 1) **Richard Barge et al. v. City of St. Bernard (Case No. A10-05718):** This cause of action was filed on June 18, 2010 by 20 residents of Bank Avenue asserting nuisance, trespass, and negligence claims in conjunction with the ownership/operation of the St. Bernard landfill in the Hamilton County Court of Common Pleas. A settlement was reached with the residents and a stipulation of Dismissal with Prejudice was filed with the Court on April 30, 2012.
- 2) **Bank Avenue Residents Settlement:** Settlements were reached with the other residents of the Bank Avenue subdivision on the same basis as that reached with the plaintiffs in the Barge litigation. This allowed the Village and the residents to resolve any remaining potential claims arising from the landfill.
- 3) **St. Bernard Fire Fighters, IAFF Local 450, St. Bernard Fraternal Order of Police, Ohio Labor Council (Lieutenants and Patrol Officers) (Case No (s) 2012-MED-04-0508, 2012-MED-05-0558, 2012-MED-05-0557) v. Village of St. Bernard:** These causes of actions were filed on April 27, 2012 and May 8, 2012 with SERB to provide Notice to Negotiate for a successor collective bargaining agreement with the City of St. Bernard.

On May 17, 2012 and June 8, 2012, respectively, the Village of St. Bernard filed Motions to Dismiss the Notice to Negotiate. The Village submitted that St. Bernard was formerly a City having a population of more than 5,000. Based upon the most current federal decennial census the City of St. Bernard now has a population of 4,368 which was confirmed by the Secretary of State. The City of St. Bernard is no longer a public employer under R.C. 4117.

On June 29, 2012 the Motions to Dismiss were granted and the Notices to Negotiate were dismissed.

**REVIEW OF GENERAL DUTIES AND TASKS UNDERTAKEN BY THE DIRECTOR OF LAW:**

- 1) Wrote and/or reviewed all ordinances and legislation for Council.
- 2) Advised Council and members of the Administration on numerous matters and questions presented.
- 3) Prosecuted all tax, criminal, and traffic cases in St. Bernard Mayor's Court. Wrote, reviewed, and/or revised all contracts entered into by the City of St. Bernard.
- 4) Reviewed and/or revised all contracts entered into by the Village of St. Bernard.
- 5) Assisted and advised the Civil Service Commission on various questions presented.
- 6) The Codified Ordinances for the Village of St. Bernard have been updated to reflect current changes in Ohio Law.

**MONEYS RECEIVED BY THE DIRECTOR OF LAW**

- 1) All monies received by Mayor's Court for fines and court costs were received by the Clerk of Courts and kept within the office of the Mayor and subsequently remitted to the City Auditor.
- 2) No other monies were received by the Director of Law.

Respectfully submitted,

Curtis C. Walden  
Director of Law



# **BUILDING, DEVELOPMENT & PLANNING DEPARTMENT**

## **ANNUAL REPORT**

**2012**

### **Overview:**

#### **I BUILDING DEVELOPMENT & PLANNING**

1. Community Improvement Corporation
2. Vine Street Corridor
3. Senior Citizens Housing
4. Upgrading Existing Housing Stock
5. New Residential Community Reinvestment Area

#### **B. DEVELOPMENT AND REDEVELOPMENT:**

1. Business and Industry
2. Scattered Site Urban Renewal
3. South Vine Re-development

C. Enterprise Zone

D. Floodplain

E. Infrastructure

#### **II CODE ADMINISTRATION**

A. Building Permit Issuance, Plan Review and Inspections

B. Ohio Tenant-Landlord Law

C. HIP Program

D. Property Maintenance Code

E. Zoning Administration

#### **III CONTINUING EDUCATION AND DEPARTMENTAL DEVELOPMENT**

#### **IV FUTURE**

A. Development Projects

B. Townhomes

**BUILDING, DEVELOPMENT & PLANNING DEPARTMENT  
ANNUAL REPORT  
2012**

OVERVIEW

2012 brought new challenges and responsibilities to our department.

A Vision Plan for the Village was created in 2011 and used as blueprint to follow during 2012 in the revitalization efforts for the Village. The Vision Plan has two primary elements being commercial and residential components.

**COMMERCIAL:** These efforts build upon the four “foundation” projects which are: the Safety Center, the Service Center, the City Centre, and the Streetscape Project of Vine Street. The Service Center’s working drawings are completed and ready for bid submittals. The Safety Center is still being debated and working drawings will not start until the financial debate has been resolved. The City Centre is a collection of several buildings and will be developed one building at a time. The Streetscape project has been modified and expanded to coordinate with other development activities on Vine Street. As these projects move from concept to reality, additional projects will develop to spur development along the Vine St. Business corridor.

**RESIDENTIAL:** These efforts revolve around new housing and existing residential stock.

**New Housing –** Maronda Homes and the St. Bernard Community Improvement Corporation (C.I.C.) have entered into an agreement to promote and develop new housing within St. Bernard. This effort to date has been tremendously successful with the addition of six new single family homes. It has resulted in new families coming to St. Bernard; uplifting the image of the Village’s housing opportunities, and aided in the continuing effort to raise the property values throughout the Village.

**Existing Housing –** The Village and the CIC are in the continuing process of purchasing distressed properties from bank sales, sheriff’s sales, and foreclosures. The effort is to acquire these properties at low cost before unscrupulous flippers have an opportunity to purchase. While some properties might be removed, others have a renovation program designed with the intent to place them back on the market for resale. Our goal is to raise the property values of the Village and create our own real estate “comps” in the process. To date, this effort has resulted in the relocation of one family and the addition of a new homeowner to St Bernard.

The Volunteers of America’s Senior Citizen Housing is nearing completion. It will add 41 units of housing to St Bernard and provide a new image to the Ross Avenue entrance into St. Bernard.

Our office also continues to work in conjunction with the Community Improvement Corporation on the Vine Street corridor issues and various other projects.

St. Bernard is continuing our proactive approach and our future continues to look promising. The following is a brief synopsis of our Department's activities in the year 2012.

#### I. Community Improvement Corporation

The CIC meets on a quarterly basis, with routine work reviewed and approved by the Executive Committee, and daily activities reviewed with the President. This structure allows for a streamlined work process and meaningful Board of Trustee meetings. The organization also is not structured to generate money via rent receipts, but rather act as a real estate holding company and developer for the Village.

The CIC has embarked on an aggressive residential program that involves the remodeling of existing properties and the building of new houses.

#### II. Senior Citizens Housing

Volunteers of America's St. Bernard Commons for Senior Citizens Housing complex at the Keiner and Manthey properties nearly complete. This will be a 5 million dollar project and will greatly enhance the area, and should be occupied in 2013.

#### III. Business and Industry

Continuous improvements are being made in our commercial and industrial areas. The Industrial Base continues to invest and expand, despite the bad economy. This obviously bodes well for the future financial health of the Village.

Procter & Gamble continues to revitalize their St. Bernard Campus. Additions have been completed at their (H.D.L.) St. Bernard Plant and major upgrades and remodeling completed at their June Street ITC Historical Wing. P&G has also purchased the majority of the NuMaid site for another expansion involving a prototype plant with partial occupancy granted for portions of the new building.

Several meetings with the CEO and other senior staff members of Emery Industries produced a plan to invest approximately forty million dollars into the St. Bernard side of their facility.

#### IV. FLOODPLAIN

The City continues to work with the Ohio Department of Natural Resources on Floodplain management issues. We monitor floodplain regulations through the use of our new F.E.M.A. floodplain maps, and St. Bernard continues to be active in the Mill Creek Valley Conservancy District.

## V O.D.O.T. Activities

We are continuing to work with ODOT to do our part in the I-75 Corridor Study and Implementation Plan and O.D.O.T. is now the owner of record of the current firehouse and service garage buildings.

## VII CODE ADMINISTRATION

### A. BUILDING PERMIT ISSUANCE, PLAN REVIEW AND INSPECTIONS

During the year 2012 a total of 173 permits were issued for a total cost of construction of \$10,853,344.00.00.

The breakdown of permits are as follows:

One, two and three family construction: 106 permits were issued, with the cost of construction being \$1,491,062.00.

OBC regulated construction: 67 permits were issued, with the cost of construction being \$9,362,282.00.

Approximately 612 inspections were made on construction and remodeling projects. The building permit fees collected in 2012 were \$51,105.00.

The Village had no O.B.B.C. code appeals in 2012.

### B. OHIO LANDLORD TENANT LAW

In 2012, 24 residents requested information and help on tenant-landlord regulations, restrictions and requirements. Questions on evictions, proper legal notifications, legal withholding of rents and the legal processing of forms were some of the most common issues.

### C. HIP PROGRAM

In 2012, we actively continued the "HIP" Program inspections. Streets were selected to maximize the impact of the monetary investment in upgrading the sewers/streets/sidewalks of the Village with 80 property inspections completed. 28 sets of orders were issued and to date 8 have been corrected.

The Village continues its cooperation with Hamilton County so our residents can participate in the County "HIP Loan" Program. 3 families participated in 2012. The Village also inspects and verifies completion of the program work.

#### D. PROPERTY MAINTENANCE CODE

In 2012, 12 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In all but one of these cases, owners made the necessary repairs in a timely manner.

#### E. RENTAL PROGRAM

In 2012, 185 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In all but three of these cases, owners made the necessary repairs in a timely manner. This program has been evaluated by the building owners and deemed to be beneficial and successful to them.

#### F. ZONING ADMINISTRATION

In 2012, we addressed many questions and had many discussions regarding zoning issues. Residential sales and the transition of tenants in commercial and industrial properties led the way for an active zoning year.

19 Zoning Certificates and Certificates of Occupancy were issued together 50 zoning map requests.

The Zoning Board of Appeals conducted 16 hearings. All were granted variances were granted.

The Planning Commission had no reviews.

Inspection programs, fees, and other internal mechanisms were reviewed, modified, or updated in order to promote public safety, and preserve property values.

### **III CONTINUING EDUCATION AND DEPARTMENTAL DEVELOPMENT**

Calendar year 2012 brought participation in the following educational seminars:

- O.B.B.S. Continuing education for residential inspectors
- O.B.B.C. International Building Code Updates
- F.E.M.A. NFIP – F.I.R.M. – new map review
- S.W.O.B.O.A. Continuing education courses

The department continues to represent the Village by participation in The Center for Local Government, the Cognis Community Advisory Panel, the Mill Creek Watershed Council, the Hamilton County "H.I.P." Loan Program, the St. Bernard Community

Investment Corporation, the Community Reinvestment Area Committee and the Southwest Ohio Building Officials Association.

#### **IV FUTURE**

In conclusion, we continue to look to the future. Our long range goals, established in 2010, are:

- Redevelopment of the Nu-Maid site- 2013
- New streetscape plan for our Vine Street Corridor- 2013
- Completion of a Senior Citizen housing complex- 2013
- Construction of a new Service Department facility - 2013
- Construction of a new Safety Center facility - 2013
- Acquisition of key property for redevelopment - Progress
- Construction of a new Hamilton County Library - 2013
- Introduction of Townhomes as a housing option- 2013

Respectfully submitted,



Paul E. Myers  
Building, Development, & Planning Director

STAFF:

Walter C. Moeller  
Majed Dabdoub  
Robert Ostertag  
Ron Kneidl



Police Activity	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Police Activity
Action Response Reports	16	24	14	14	14	12	13	14	18	15	10	Action Response Reports
Calls to Service	9,488	11,836	11,237	10,042	10,392	10,916	11,175	10,755	10,580	9,455	9,518	Calls to Service
Citizen Complaints	2	10	4	1	4	6	6	10	6	0	1	Citizen Complaints
Criminal Arrests	665	753	658	762	818	866	973	1,119	1,437	1,293	1,405	Criminal Arrests
Grievances	0	2	8	10	0	1	1	3	2	0	0	Grievances
Offense Reports	876	804	677	704	602	617	669	735	880	834	579	Offense Reports
Pursuit Reports	3	2	0	0	2	0	2	2	3	2	0	Pursuit Reports
Tows	NA	NA	219	231	196	203	206	158	168	128	170	Tows
Traffic Accidents	280	301	262	276	249	227	201	235	221	181	256	Traffic Accidents
Traffic Arrests	594	674	819	764	1,012	1,206	945	964	717	581	529	Traffic Arrests
Traffic Parking Tickets	159	245	260	202	175	190	231	158	144	159	61	Traffic Parking Tickets
Warning Tags	444	811	547	545	950	901	953	855	691	670	946	Warning Tags

**2012 Notes      NA= Not Available**

Action Response (Use of Force): Total of 6 Officers filing a total 10 Action Response Reports for 10 separate incidents in 2012. In analyzing these reports, it is evident that all Officers demonstrated proper application of force according to our policy and consistently utilized the least amount of force necessary to accomplish objectives. All personnel fell within range of our policy and showed no patterns or trends that indicated training needs, equipment upgrades, and/or policy modifications.

Offense Reports Down -

Criminal arrests up

Accidents and Tows were up due to the construction on IR75.

Traffic and Parking Tickets were down but Warnings were up.

Misc Calls to Service: Traffic Details 608 Parking Complaints 497 Assist Other Depart 366 Lockouts 194

**Criminal Offenses for 2012** The Uniform Crime Reports (UCR) program was established in the 1920's by the International Association of Chief's of Police (IACP) to standardize crime reporting nationally. The reporting program has become the country's leading crime indicator, especially when comparing cities by population. The reports are divided into two categories, Part I and Part II crimes. Part I crimes include eight of the more serious and violent crimes, and Part II crimes include all other crime categories.

Criminal activity and the subsequent investigations to resolve them demand a significant commitment of time and energy. The crime rate in St. Bernard is extremely low for communities of our size.

There was a decrease in Part I and II Offenses . We saw a decrease in Aggravated Assaults and Criminal Damaging. However, we saw an increase in in B&E's and will continue to improve our strategies through directed patrol and education to reduce this in 2013.

We recognize that one crime is too many! Therefore, we will continue to concentrate our efforts in the areas of burglary, robberies, thefts, assaults, and drug activity. We will utilize drug task forces, directed patrols as well as getting more citizen involvement in reporting crimes and suspicious activity. If you see something out of place call. We still get many calls after the fact.

Our mission is to continue to provide the highest level of police services with a goal to consistently reduce crime and keep St. Bernard a safe place for our residents, businesses, schools and visitors.

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
<b>Total Offense Reports</b>	804	677	704	602	617	669	735	880	834	579	<b>Total Offense Rep</b>
<b>Criminal Arrests</b>	753	658	762	819	866	973	1119	1437	1293	1405	<b>Criminal Arrests</b>
<b>Part I Major Offenses</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	
Homicide	0	0	1	0	0	0	1	0	0	0	Homicide
Sexual Assault (GSI, Rape)	6	4	2	4	6	2	4	2	3	0	Sexual Assault (GSI, R
Robbery	7	8	18	10	6	7	11	6	5	2	Robbery
Kidnapping	0	0	0	1	1	2	1	1	0	0	Kidnapping
Aggravated Assault	5	4	6	2	2	10	6	4	3	0	Aggravated Assault
Burglary	14	12	14	5	6	10	11	19	25	16	Burglary
Larceny/Theft	185	157	146	147	154	132	101	112	192	113	Larceny/Theft
Stolen Vehicles	19	12	14	13	18	14	10	9	1	4	Stolen Vehicles
Arson	0	2	0	1	0	0	2	0	2	1	Arson
<b>Total Part I</b>	236	199	201	183	193	177	147	153	231	136	<b>Total Part I</b>



<b>Part II Minor Offenses</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>Part II Minor Offenses</b>
After Hours in City Parks	7	0	8	0	3	0	0	0	0	1	After Hours in City Parks
Alcohol Violations	15	18	36	14	14	25	46	28	7	22	Alcohol Violations
Assaults	30	27	19	26	19	30	20	27	23	30	Assaults
Assault on PO	0	0	1	1	0	0	0	1	0	0	Assault on PO
Bad Checks	8	4	3	0	0	1	3	5	4	1	Bad Checks
Barking Dog	13	1	0	7	0	0	1	4	11	5	Barking Dog
Bomb Threats	0	0	0	0	0	1	2	1	0	0	Bomb Threats
Breaking & Entering	18	14	16	18	16	25	27	10	12	20	Breaking & Entering
CCW	6	2	8	5	6	5	4	5	0	4	CCW
Child Abuse	2	2	2	0	1	1	0	1	3	2	Child Abuse
Criminal Damaging	78	83	85	64	59	64	62	41	71	33	Criminal Damaging
Child Endangering	6	16	5	1	5	6	12	10	3	4	Child Endangering
Child Enticement	0	0	0	0	0	0	0	0	0	0	Child Enticement
Counterfeit Money	3	14	14	13	3	1	2	5	7	2	Counterfeit Money
Criminal Mischief	8	6	3	2	7	19	4	3	6	4	Criminal Mischief
Criminal Tools	3	0	2	3	3	6	3	2	2	2	Criminal Tools
Criminal Trespass	6	5	18	8	17	44	19	20	14	13	Criminal Trespass
Curfew Violations	14	3	8	5	7	0	3	3	5	27	Curfew Violations
Dangerous Vicious Dog	1	1	2	2	5	0	3	9	1	3	Dangerous Vicious Dog
Disorderly Conduct	54	51	46	74	65	59	74	84	49	47	Disorderly Conduct
DOA Reports	3	6	8	2	7	4	5	5	4	4	DOA Reports
Dogs at Large	2	5	9	13	8	4	7	6	5	4	Dogs at Large
Domestic Violence	26	10	11	20	22	13	13	10	15	8	Domestic Violence
Drive By Shooting	0	0	0	0	0	0	0	0	0	0	Drive By Shooting
Drug Abuse	44	29	32	28	20	27	40	32	13	24	Drug Abuse
Drug Paraphernalia	24	14	12	7	8	13	10	9	4	5	Drug Paraphernalia
Drug Trafficking	19	31	2	29	14	3	2	8	12	6	Drug Trafficking
Escaped Prisoner	0	0	1	1	0	0	0	0	0	0	Escaped Prisoner
False Alarm	0	0	0	0	0	2	0	1	0	0	False Alarm
Falsification	0	0	0	3	0	2	2	0	5	4	Falsification
Firearms Violations	NA	NA	NA	NA	NA	NA	NA	4	0	5	Firearms Violations
Fireworks Violations	0	2	0	2	1	1	2	0	0	0	Fireworks Violations
Fleeing a PO	5	3	6	0	1	2	5	2	3	2	Fleeing a PO
Forgery	3	13	4	5	3	28	1	0	0	0	Forgery
Fraud	3	5	8	4	7	16	7	7	12	2	Fraud
Grave Desecration	0	0	0	0	0	2	0	0	0	0	Grave Desecration
Identity Theft	0	0	2	6	4	3	2	3	6	3	Identity Theft
Inciting to Violence	0	0	1	0	1	0	0	0	0	0	Inciting to Violence
Intimidation (Ethnic)	1	2	0	0	1	0	0	0	0	0	Intimidation (Ethnic)
Improper Handle Firearm	0	0	3	1	1	0	1	1	0	1	Improper Handle Firearm
Jaywalking	0	0	1	4	1	3	1	0	1	0	Jaywalking
Littering	3	1	1	3	1	1	1	0	0	1	Littering

Loud Noise	0	0	0	1	0	0	0	0	0	3	Loud Noise
Menacing	13	10	14	17	12	14	24	10	14	6	Menacing
Mental Holds	24	4	16	10	6	6	7	5	8	13	Mental Holds
Misconduct at Emergency	0	0	0	0	0	1	0	3	0	0	Misconduct at Emergency
Missing Persons	9	15	10	6	5	6	3	6	4	3	Missing Persons
Misuse of Credit Card	0	0	0	1	0	1	1	1	1	0	Misuse of Credit Card
Obstruction Official Business	15	12	13	16	20	16	7	18	14	20	Obstruction Official Business
Property Code Violation (HIP)	0	0	0	3	6	0	6	2	12	0	Property Code Violation (HIP)
Public Indecency	1	1	2	2	3	2	2	1	0	1	Public Indecency
Resisting Arrest	7	5	8	3	3	3	10	11	5	8	Resisting Arrest
Riot	0	0	0	0	0	1	0	0	0	0	Riot
RSP	0	15	0	9	7	8	8	2	13	5	RSP
Scavenging	0	0	0	0	0	2	0	0	0	0	Scavenging
Street Sales	0	0	0	0	0	5	3	1	0	2	Street Sales
Stalking	2	2	0	1	1	0	0	0	1	0	Stalking
Suicide	0	0	0	0	0	0	2	1	2	0	Suicide
Tax Code Violations	2	6	0	0	0	0	0	229	170	265	Tax Code Violations
Telephone Harassment	24	15	15	8	13	15	16	19	7	5	Telephone Harassment
Truancy	0	0	2	0	0	0	0	1	0	0	Truancy
Unauthorized Use MV	6	4	2	5	2	2	4	3	2	2	Unauthorized Use MV
Vandalism	2	3	6	3	8	13	2	1	2	3	Vandalism
Other Offenses	60	18	0	17	5	5	6	4	3	1	Other Offenses
<b>Total Part II</b>	<b>568</b>	<b>478</b>	<b>503</b>	<b>419</b>	<b>424</b>	<b>492</b>	<b>588</b>	<b>727</b>	<b>603</b>	<b>443</b>	<b>Total Part II</b>
<b>Part II Minor Offenses</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>Part II Minor Offenses</b>

**Village of St. Bernard  
Service Department  
2012 Annual Report**

In 2012, the Service Department hired Michael Kalb on September 17<sup>th</sup> to replace Joe Dornbusch, who retired in 2011. The Service Department once again aided in the set-up, clean-up and take-down of equipment for various Village events this year. These events included the Block Party in May, the Touch- A-Truck Program, the Soapbox Derby in April, Easter activities, the Memorial Day Parade in May, the Fourth of July Festival, the Swim Team Championships, the Police & Fireman Steak Fry in August, the St. Clement Festival in September, the Halloween event in October, and the Christmas festivities in December.

Due to the expansion of I-75, Village officials met with the Ohio Department of Transportation (ODOT) to negotiate the sales of the Service Garage and firehouse. ODOT purchased the Service Garage for \$1.8 million, and the firehouse was purchased for \$1.25 million. Several Duke Energy electric/utility poles needed to be relocated at Ross Park to accommodate the highway expansion as well. The Village also worked with Duke Energy to upgrade the parks and move much of the electric underground. The cost of the project was \$92,000.00, which was paid for by ODOT.

In an effort to modernize the Village Administration Building and Municipal Building, we updated the restrooms in both buildings to make them handicap accessible. We also installed a drop-box outside the front door of the Administration Building for people to drop off tax returns and other important documents during non-business hours. Also beginning this year, we have been able to take credit card payments for various transactions, i.e. trash bag purchases, hall rentals, tax payments, etc.

This year, the Village worked closely with the local schools and implemented a program for students to assist in cleaning up St. Bernard. We had two separate clean-up days. Roger Bacon sent thirty five students on April 4<sup>th</sup>, and St. Bernard sent twenty eight students on May 18<sup>th</sup>. Both clean-up days were quite successful.

The Village purchased 450 65-gallon recycle cans to sell to St. Bernard residents in order to encourage more people to recycle. We initially sold 146 cans at \$25 each. Sales stopped when the price was increased to \$45. To help recoup some of the money that the Village spent, I contacted Hamilton County Recycling & Solid Waste and applied for a grant. Fortunately, the grant was approved and we were able to get reimbursed for money that was spent on the cans. Therefore, we are now able to offer the cans for \$25 again, which has significantly increased sales of the cans.

# 2012 Annual Report

## Items Recycled

- Cardboard 79.37 tons
- Steel 23.421 tons
- Aluminum 4.19 tons
- 250 tires
- 128 Christmas Trees

## Appliances

- 181

The St. Bernard recycling program diverted 341.816 tons of material from going to the landfill in 2012.

The City's savings and receipt of funds are as follows:

• 341.816 tons @ \$42.00	\$ 14,356.27
• Recycling Money	\$ 4,992.61
• Residential Recycling Incentive Program	<u>\$ 6,239.00</u>
<b>Total</b>	<b>\$25,587.88</b>

- 1059 special pickups
- 290 trucks spotted
- 326 dumpsters spotted
- 1529 overtime hours
- Trash taken to the land fill 2,166.13 tons
- CSI 30 yrd roll offs 1830 cubic yards
- 11 summer employees working 7,383 hours

## Fuel

- All Departments unleaded 18,768 Gallons
- All Departments Diesel 11,615 Gallons
- Service Department Unleaded 4,048 Gallons
- Service Department Diesel 9,416 Gallons
- Dial a Ride Unleaded 3,646 Gallons
- Dial a Ride Diesel 446 Gallons
- Police Unleaded 10,219 Gallons
- Police Diesel None
- Fire Department Unleaded 855 Gallons
- Fire Department Diesel 1,753 Gallons

## 2012 Service Department Equipment

YEAR	DESCRIPTION	MILEAGE	CONDITION
2003	Sterling.New way Packer	68352	Good
2006	Sterling.New way Packer	37824	Good
1993	GMC Dump Truck	36072	Very Poor
1994	Cherolet Dump Truck	34546	Very Poor
2001	Ford Dump Truck	60895	Good
2002	Ford Dump Truck	28204	Good
1999	Chevrolet P.U. Truck	68615	Poor
2004	Chevrolet P.U. Truck	43688	Good
2006	Ford F150 P.U. Truck	24305	Good
1990	Chipper	480 hours	Good
2000	Bobcat	1299 hours	Good
2001	Dodge(electric Truck)	39412	Fair
2002	Dodge Ram(Paint Van)	13948	Good
2003	Sterling/Elgin Sweeper	26332	Fair
2003	Leaf Vacuum	1100	Fair
1988	American Trailer		Poor
1992	International Trailer		Good
2006	International Trailer		Good
2001	Chevrolet Bus	131855	Poor
2002	Ford Handiap Van	70541	Good
2003	Dodge Caravan	56987	Good
2007	Case Payloader	1436 hours	Good
2008	Ford 350 Bus	85003	Good
2008	Ford Dump Truck F550	13225	Good
2008	John Deer Gator	793 hours	Good
2008	John Deer Gator	810	Good
2008	Sterling Packer	33762	Good
2010	International Packer	12880	Very Good
2010	Ford F350 Maint Truck	11400	Excellent
1999	Nissan Frotier	105384	Fair
2011	John Deer Tractor	113 hours	Excellent
2012	Ford Dump Truck F550	242	New
	Cat Fork Lift	1407 hours	Good

Village of St. Bernard  
Tax Department  
Annual Report for Year 2012

# Village of St. Bernard Tax Department

## Mission Statement

*Complete, consistent and accurate application and maintenance of the Municipal Tax Code of the Village of St. Bernard to ensure proper collection and recording of local earned income tax for the intent of providing funds for municipal purposes.*

# **ST. BERNARD TAX DEPARTMENT**

## **2012 STAFF**

**Edward Geiser  
Tax Commissioner**

**Leighanne Helmes  
Deputy Tax Commissioner/  
Tax Enforcement Officer**

**Sharon McCullough  
Tax Clerk**



## **Earned Income Tax Receipts**

Year-end Earned Income Tax (EIT) receipts for 2012 totaled \$9,421,236.83. This is a decrease from 2011 by \$506,752 or a **5.10%** decrease from 2011 to 2012.

### **Net Profit:**

Net profit tax revenue income for 2012 was \$2,550,412. This was a decrease of approximately \$799,561 or a **23.87%** decrease from 2011 to 2012.

### **Withholding:**

Withholding tax revenue for 2012 was \$6,389,719. This was an increase of approximately \$322,642 or a **5.32%** increase from 2011 to 2012.

### **Individual:**

Individual earned income tax receipts for 2012 were \$481,092. This was an decrease of approximately \$29,844 or a **5.84%** decrease from 2011 to 2012.

## **Income compared to projected 2012 revenue**

Earned income tax revenue for 2012 was projected by the Tax Commissioner to be approximately \$8.9 million and revised to \$9.5 million.

Earned Income Tax (EIT) receipts for 2012 totaled \$9,421,236.83.

## **Tax Department Staffing for 2012**

Office staff for 2012 consisted of the Tax Commissioner, Deputy Tax Commissioner/Tax Enforcement Officer, and the Tax Clerk. One part time assistant was utilized to assist with the daily data entry and document scanning of tax records.

Newly hired Tax Clerk, Sharon McCullough began January 1, 2012. Sharon had previously been a part time employee with the Tax Department and quickly filled the position performing her duties with no training time required.

## **Outstanding Issues from Previous Years**

### **Tax Enforcement:**

The remaining outstanding issue from the backlog of work in the tax department when the new administration took over the office in 2008 was the lack of enforcement of the tax code. Many individuals failed to file or failed to pay outstanding debts due from tax years 2004 through 2011.

There had been virtually no enforcement activities for many years. Once the backlog of documents was processed, the office plan included the hiring of a Deputy Tax Commissioner / Tax Enforcement Officer to pursue individuals and businesses that had not filed or paid an outstanding debt.

The enforcement of the tax code continued in 2012 at an increased level to pursue delinquent tax payers.

## **Tax Operation Updates**

1. Continued to improve the integrity of the data on the computer.
  - a) Work continued to remove duplicate accounts; inactivate accounts that needed to be inactivated; and correct the joint accounts that were incorrectly joined.
  - b) An online people search tool utilized by Tax Enforcement Offices permitted a more accurate location of a person's current address. This allows the Tax Department to greatly improve the integrity of the tax database.
  
2. Enforcement of the St. Bernard Tax Code.
  - a) The Deputy Tax Commissioner continued the process of going back through years of records to enforce the tax code for failing to file and for delinquent tax payments.
  - b) Individuals were cited to Mayor's Court after having failed to respond to delinquent notices. Tax payers were placed on the "Judge's Payment Plan" to allow them time to file any outstanding tax returns and pay any outstanding balance due.
  
3. For the first time, the tax forms were not printed or sent to the taxpayers. Like most cities, and the federal and state, the city provided a notice of the 2011 tax filing requirement instead of actually sending a tax form. Tax forms were available at the tax office, on the city's website, and are sent by mail when specifically requested. This provided considerable cost savings.
  
4. Continued with the updating of the "Data Input Policy" to create uniformity in data being entered into the MITS data system.

5. The tax department began the use of a “pressure form” sealing machine along with the use of pressure sealing forms to send out various tax forms.
6. Updating the city website.
  - a) The tax department information on city website was again reorganized and all records and information updated.
7. Phone calls returned and e-mails answered in a timely manner.
  - a) All phone calls returned within 24 hours when possible.
  - b) A telephone log is maintained and all calls documented for the time call was made and when call was returned.
8. Document imaging continued. The process of imaging office records and tax records continued. The goal is to free up storage of paper documents and to also allow easy retrieval of tax records electronically.
9. Current “Records Retention Schedule” that was recently approved by the Ohio Historical Society was updated and resubmitted to the Ohio Historical Society in August of 2011. This updated schedule was approved and is currently in effect. The RC-2 forms still have to be completed but only limited information must be submitted to the State before documents may be destroyed. This new change allows more efficient and speedy destruction of records.
10. The Records Retention Schedule was utilized to review and properly dispose of years of old tax records including electronic records. In March of 2012, both paper and electronic documents were destroyed pursuant to the schedule bringing the tax office current.

11. Updated Account Information.
  - a) Utilized returned mail, census data, and county records to correct the tax records and insure that the tax system contains accurate and up-to-date information.
  
12. Payments by credits cards continue with the utilization of the credit card system.
  - a) Tax return forms now include an option to allow taxpayers to make payments by credit cards.
  
13. Cash payments continued to be checked for authenticity with the use of equipment to detect counterfeit currency.
  
14. In 2012, the State of Ohio Legislature made known the intent of some of their members to take over the collection and enforcement of all local tax departments. In addition, the intention was made to create a uniform tax code to be utilized by all municipalities for their income tax operations.

In late 2012, the State of Ohio Legislature was provided the first draft of the proposed legislature to institute these changes.

## **Refunds**

Refunds for 2012 totaled **\$126,326.70**. The amount of refunds projected and budgeted was \$125,000. An additional appropriation had to be approved in the amount \$5,000 to cover the additional refunds.

## Legislative History Concerning Tax Code

*Ordinance and Rules & Regulations Revisions as determined by the City Council:*

Local Income Tax enacted 1954

- Ordinance No. 12, 1954 - Established Income Tax 1%  
Ordinance No. 13, 1954 - Amending Ordinance 12, 1954 Income Tax Ordinance  
Ordinance No. 15, 1954 - Amending Ordinance 12, 1954 Income Tax Ordinance  
Resolution No. 3, 1954 - Tax 1% to voters on May 4, 1954 election.  
Ordinance No. 28, 1965 - City of St. Bernard Income Tax.  
Ordinance No. 2, 1970 - Amending Section 2 & 13 of Ordinance No. 28, 1965.  
Ordinance No. 34, 1970 - Revised March, 1971.  
Resolution No. 10, 1970 - Tax increase to 1.7% to voters on Nov 3, 1970 election.  
Ordinance No. 6, 1985 - Income Tax Code revised with Amendments.  
Resolution No. 3, 1985 - Tax increase to 2% to voters on May 7, 1985 election.  
Ordinance No. 13, 1990 - Requiring those who live or work in St. Bernard to file an annual return; does not require individuals with no earned income to file.  
  
Ordinance No. 35, 1991 - \$3600.00 Gross rentals minimum.  
Ordinance No. 38, 1992 - Allows credit for tax paid to another municipality or county.  
  
Ordinance No. 41, 1994 - Defines monthly/quarterly withholding new limits.  
Ordinance No. 57, 1994 - Allocation of Funds to General Fund.  
Ordinance No. 43, 2000 - Amendment to comply with 718 and promote uniformity.  
Ordinance No. 42, 2002 - Interim modifications to comply with HB 477-2000.  
Ordinance No. 46, 2004 - Complete change of Chapter 181 to comply with state law.  
  
Ordinance No. 2, 2005 - Increased the tax rate to 2.1 Percent.  
Resolution No. 2, 2005 - Tax increase to 2.1% to voters on May 3, 2005 election.  
Ordinance No. 46, 2005 - Amended section 181.06 - Collection at Source.  
Ordinance No. 37, 2007 - Redefining the Tax Board of Review.  
Ordinance No. 68, 2008 - Amended six section of Tax Code.  
Ordinance No. 58, 2012 - Merged the Rules and Regulations into the Tax Code.

<b>Tax Rate 1.0 %</b>	<b>Effective May 1, 1954 -</b>	<b>Passed by Voters:</b>	<b>May 4, 1954</b>
<b>Tax Rate 1.7 %</b>	<b>Effective Jan 1, 1971 -</b>	<b>Passed by Voters:</b>	<b>Nov 3, 1970</b>
<b>Tax Rate 2.0 %</b>	<b>Effective July 1, 1985 -</b>	<b>Passed by Voters:</b>	<b>May 7, 1985</b>
<b>Tax Rate 2.1 %</b>	<b>Effective July 1, 2005 -</b>	<b>Passed by Voters:</b>	<b>May 3, 2005</b>

## **2012 Tax Department Budget**

The 2012 Tax Department Budget had to be adjusted based on the following changes.

**Refunds** - The only additional budget adjustment was for the additional appropriation of \$5,000.00 to cover the additional refund request made.

## **Continued Involvement**

- 1) SWOTAA
  - a) Attended quarterly Southwest Ohio Tax Administrators Association (SWOTAA) meetings. Maintained communications with SWOTAA members to allow the sharing of ideas and information.
  
- 2) MITS
  - a) Participated in Municipal Income Tax Solutions software user group meetings and communicated on a regular basis with our software provider.
  
- 3) OBG
  - a) Continue working with the Ohio Business Gateway Municipal Income Tax Project to ensure correct and functional operations of the Ohio Gateway project and allow electronic payments and tax filings.

## **Review of Goals for 2012**

1. “Continue to improve the integrity of the data in MITS.”

*In 2012, with all previous backlog of records having been input into MITS, the process continued to keep the taxpayer records up to date with a correct database of active accounts.*

*The process of comparing the resident database with the tax system database continues to improve accuracy of resident records for the yearly tax return mailing. Correcting and maintaining the integrity of MITS will be an ongoing process.*

2. “Initiate the process to allow the taxpayer to pay taxes online with the online tax tool when the tax payer uses the tool to calculate their tax return.”

*In 2012, taxpayers were able to prepare their tax returns online with an online “Tax Preparation Tool” provided through the MITS software systems. The online tax tool allows the taxpayer to correctly process the tax return. The taxpayer is required to print out the return and send it to the tax department along with all required federal documents. The tax return information entered into the online tool is transferred electronically to the tax department.*

*The process to allow taxpayers to use an online system to make payments was initiated and reviewed. Numerous contacts were made and meetings held to investigate how to institute online payments. All potential systems were evaluated in their ability to work compatible with our tax software. The software provider indicated that updates to allow this process will not be available until the summer of 2013.*

*The ability to allow payments to be made in the online tool may be utilized in 2013.*



3. “Continue pursuit of delinquent tax payers who fail to comply with the orders of the Tax Department and to utilize Mayor’s Court.”

*In 2012, the process of enforcing the tax code and pursuing individuals who had not filed a tax return or had not paid an outstanding tax due continued with increased enforcement activities by the Deputy Tax Commissioner/Tax Enforcement Officer.*

4. “Pursue the use of Electronic Funds Transfers (ACH) for monthly or quarterly withholding of wages.”

*In 2012, contacts were made to area banks to obtain bid proposals for the initiation of the “Electronic Funds Transfers”.*

*The process to allow taxpayers to pay through ACH payments was initiated and reviewed. Numerous contacts were made and meetings held to investigate how to institute online payments. All potential systems were evaluated in their ability to work compatible with our tax software.*

5. “Present the current draft update of the St. Bernard Tax Code.”

*In 2012, the proposed draft of the updated Tax Code was completed and referred to Council for their review. The purpose of the update was to merge the “Tax Code” and the “Rules and Regulations” into one Code to reduce the duplicity in both the “Tax Code” and the “Rules and Regulations”.*

*The legislation was passed by Council in December of 2012 with an effective date of 1-1-2013.*

6. “Continue the input (scanning) of stored tax data and documents into the electronic data format.”

*In 2012, the scanning and imaging of tax records continued.*

7. “Continue the annual records retention review and destroy any outdated records pursuant to the schedule.”

*In 2012, the new records retention schedule was used after approval having been approved by the Ohio Historical Society. The new schedule allowed the destruction of various electronically stored documents.*

*The new records retention schedule was utilized to review and properly dispose of years of old tax records including electronic records. In March of 2012, both paper and electronic documents were destroyed pursuant to the schedule bringing the tax office current.*

8. “Update the Access Data system (Resident Database) with the MITS database.”

*In 2012, work continued on improving the integrity of the MITS database and the Resident database. However, additional work is required and will continue in 2013.*

9. “Begin enforcement of the Landlord requirements of the Tax Code with the tax filing requirements and notice of tenants moving in and moving out.”

*In 2012, the process continued to address and enforce the tax code as it related to landlords. Landlords are required to file a tax return and they must provide notice of tenants moving in and moving out of the municipality. A new database was created for landlords and a new filing system was initiated to store all information as it relates to*

*an address. The first individuals were prosecuted for failure to properly submit the required documents.*

10. “Employ and train a new Tax Clerk to replace Elaine Boeh who retired at the end of 2011.”

*In 2012, beginning January 1, 2012, Sharon McCullough was hired as the Tax Clerk for the Tax Department. Ms. McCullough had been previously assisting in the Tax Department for precious years and was very experienced in the daily operations. There was minimal training required to bring Ms McCullough up to speed in the daily operations of the office. She has proved to be an outstanding asset to the Tax Department and the City.*

11. “Improve the efficiency of the tax department with the use of pressure seal forms for the 1099-G filings and tax return filing notice. The goal is to no longer send out tax forms but replace the forms with a pressure seal notice form and encourage the use of the online tax tool.”

*For the first time, the tax forms were not printed or sent to the taxpayers. Like most cities, and the federal and state, the city provided a notice of the 2011 tax filing requirement instead of actually sending a tax form. Tax forms were available at the tax office, on the city’s website, and are sent by mail when specifically requested. This provided considerable cost savings.*

*In 2012, the new pressure seal machine was utilized for both tax requirement notice that was sent in place of the forms as well as the yearly 1099-G’s forms that are sent.*

12. “Utilize a night deposit box from the outside of City Hall to allow tax payers to make deposits any time of day.”

*In 2012, the night deposit box was installed and utilized by many taxpayers to drop payments and tax documents into the box after hours or even during the day. This provided another tool to allow convenience of use for the residents and taxpayers.*

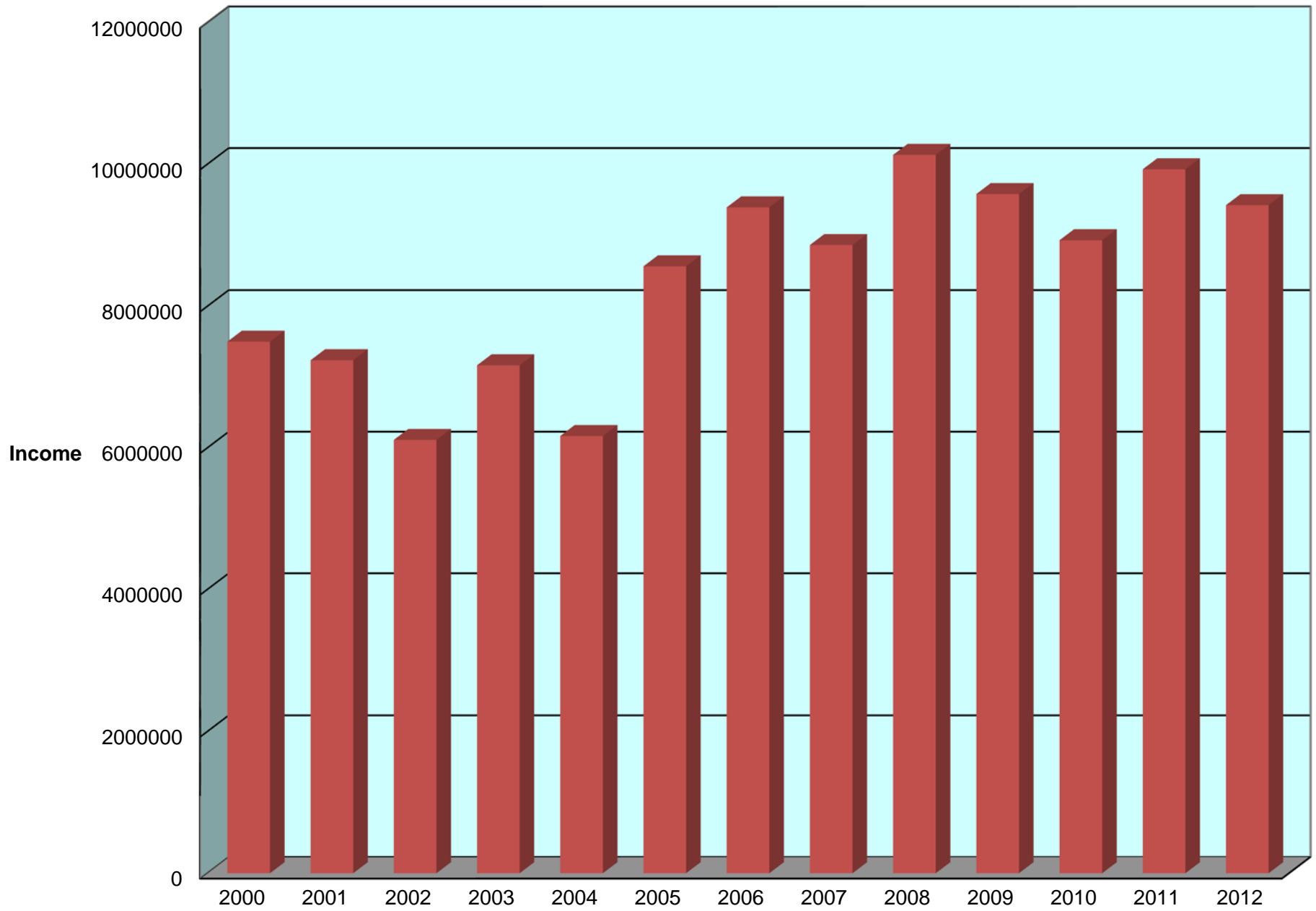
### **Goals for 2013**

1. Continue to improve the integrity of the data in MITS.
2. Continue the process to allow the taxpayer to pay taxes online with the online tax tool when the tax payer uses the tool to calculate their tax return.
3. Continue pursuit of delinquent tax payers who fail to comply with the orders of the Tax Department and to utilize Mayor’s Court.
4. Pursue the use of Electronic Funds Transfers (ACH) for monthly or quarterly withholding of wages.
5. Continue the process to improve efficiency in the office with the increase use electronic filing and payments and less paper transactions.

6. Continue the input (scanning) of stored tax data and documents into the electronic data format.
7. Continue the annual records retention review and destroy any outdated records pursuant to the schedule.
8. Continue to update the Access Data system (Resident Database) with the MITS database.
9. Continue enforcement of the Landlord requirements of the Tax Code.
10. Closely monitor and provide any required action to protect the City's interest in the proposed legislation by the State of Ohio to direct and control the actions of all local tax departments with a uniform code and additional regulations.
11. Institute a new online credit card payment system to reduce the number of phoned in tax payments and improve the efficiency of the office.

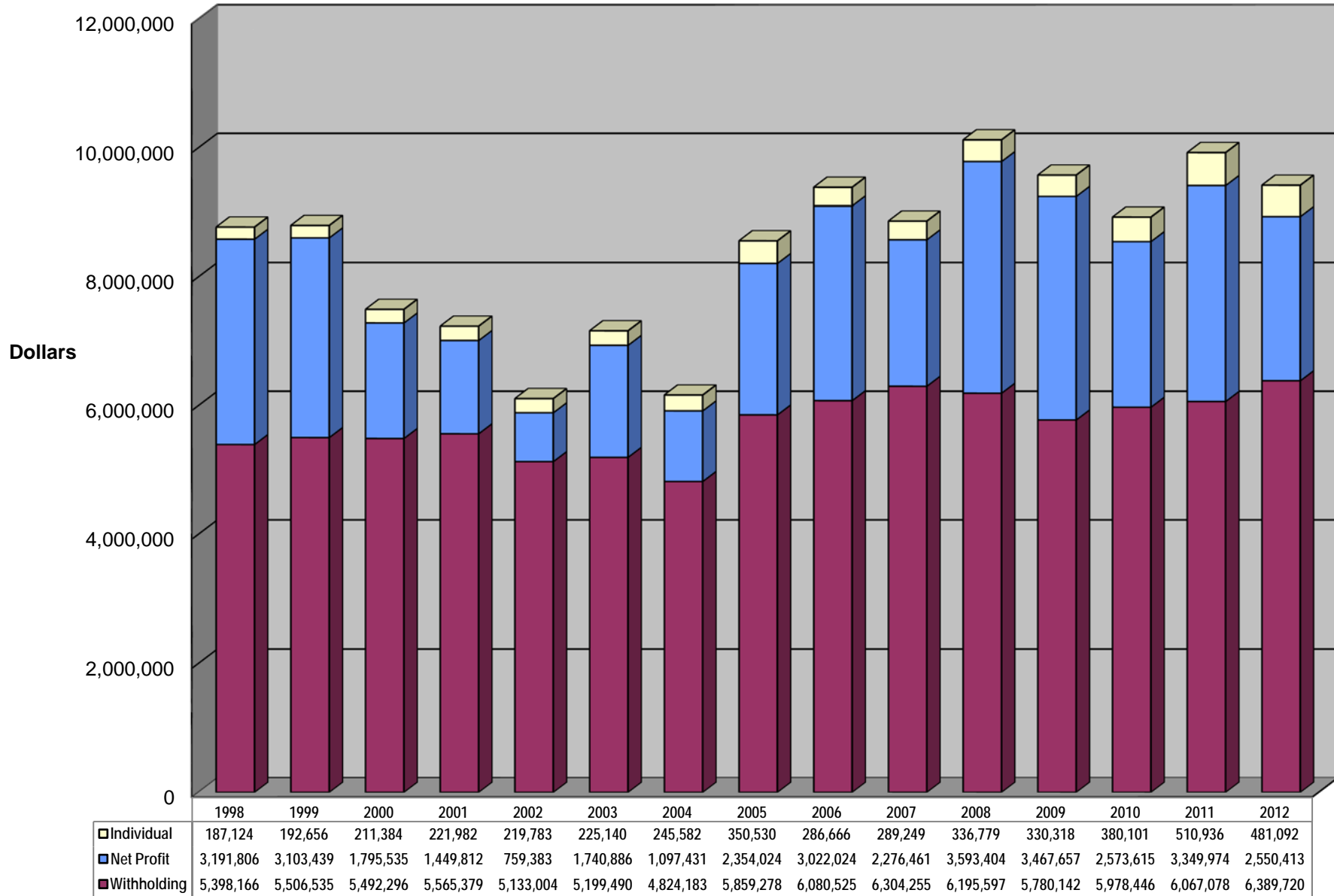


### 2012 - Earned Income Tax



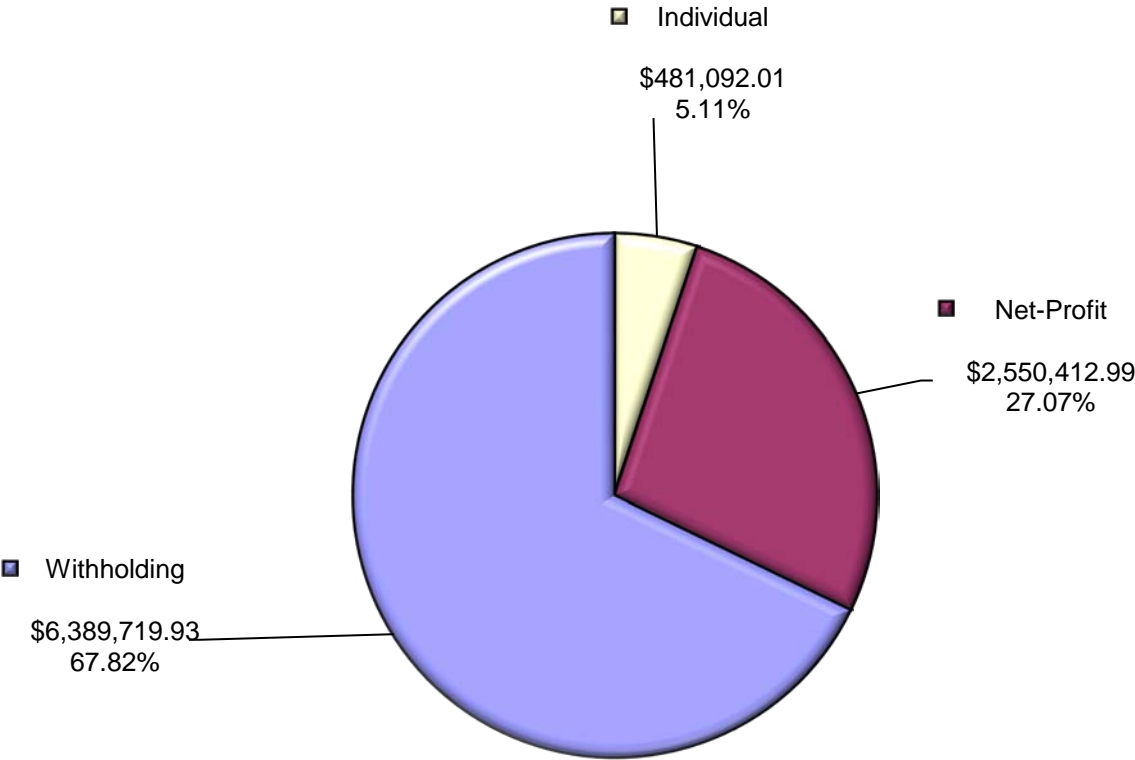
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
■ Earned Income Tax	7,499,215	7,237,173	6,111,770	7,165,239	6,167,103	8,563,832	9,389,215	8,864,676	10,131,070	9,578,116	8,932,162	9,927,988	9,421,237

## 2012 - Source of Income





**2012 - Income by Source**



2012 - REFUNDS



Selected date 12/31/2012

<u>Month</u>	<u>2011</u> <u>Individual</u>	<u>2011</u> <u>Net-Profit</u>	<u>2011</u> <u>Withholding</u>	<u>2011</u> <u>Total</u>	<u>2012</u> <u>Individual</u>	<u>2012</u> <u>Net-Profit</u>	<u>2012</u> <u>Withholding</u>	<u>2012</u> <u>Total</u>	<u>Difference</u>	<u>PCT</u>
January	\$27,984.67	\$3,872.31	\$571,602.23	\$603,459.21	\$36,158.07	\$22,817.40	\$568,214.10	\$627,189.57	\$23,730.36	4
February	\$35,312.41	\$54,443.36	\$507,198.01	\$596,953.78	\$33,062.40	\$60,082.73	\$499,371.55	\$592,516.68	\$-4,437.10	-1
March	\$50,759.77	\$582,397.11	\$432,279.67	\$1,065,436.55	\$38,888.49	\$599,293.48	\$420,548.40	\$1,058,730.37	\$-6,706.18	-1
<b>1 - QTR</b>	<b>\$114,056.85</b>	<b>\$640,712.78</b>	<b>\$1,511,079.91</b>	<b>\$2,265,849.54</b>	<b>\$108,108.96</b>	<b>\$682,193.61</b>	<b>\$1,488,134.05</b>	<b>\$2,278,436.62</b>	<b>\$12,587.08</b>	<b>1</b>
<b>YTD QTR - 1</b>	<b>\$114,056.85</b>	<b>\$640,712.78</b>	<b>\$1,511,079.91</b>	<b>\$2,265,849.54</b>	<b>\$108,108.96</b>	<b>\$682,193.61</b>	<b>\$1,488,134.05</b>	<b>\$2,278,436.62</b>	<b>\$12,587.08</b>	<b>1</b>
April	\$143,095.39	\$140,109.54	\$534,291.27	\$817,496.20	\$129,079.47	\$203,255.07	\$700,805.61	\$1,033,140.15	\$215,643.95	26
May	\$27,437.53	\$177,405.16	\$548,304.99	\$753,147.68	\$24,110.75	\$19,588.49	\$495,260.16	\$538,959.40	\$-214,188.28	-28
June	\$29,753.84	\$537,264.55	\$502,471.48	\$1,069,489.87	\$24,935.08	\$137,848.34	\$435,899.19	\$598,682.61	\$-470,807.26	-44
<b>2 - QTR</b>	<b>\$200,286.76</b>	<b>\$854,779.25</b>	<b>\$1,585,067.74</b>	<b>\$2,640,133.75</b>	<b>\$178,125.30</b>	<b>\$360,691.90</b>	<b>\$1,631,964.96</b>	<b>\$2,170,782.16</b>	<b>\$-469,351.59</b>	<b>-18</b>
<b>YTD QTR - 2</b>	<b>\$314,343.61</b>	<b>\$1,495,492.03</b>	<b>\$3,096,147.65</b>	<b>\$4,905,983.29</b>	<b>\$286,234.26</b>	<b>\$1,042,885.51</b>	<b>\$3,120,099.01</b>	<b>\$4,449,218.78</b>	<b>\$-456,764.51</b>	<b>-9</b>
July	\$34,323.91	\$5,880.66	\$483,409.05	\$523,613.62	\$38,171.39	\$3,881.56	\$532,501.46	\$574,554.41	\$50,940.79	10
August	\$37,874.90	\$4,923.49	\$484,880.52	\$527,678.91	\$31,777.06	\$580,983.64	\$559,993.17	\$1,172,753.87	\$645,074.96	122
September	\$32,136.81	\$905,942.83	\$428,216.88	\$1,366,296.52	\$20,614.05	\$58,183.57	\$513,769.66	\$592,567.28	\$-773,729.24	-57
<b>3 - QTR</b>	<b>\$104,335.62</b>	<b>\$916,746.98</b>	<b>\$1,396,506.45</b>	<b>\$2,417,589.05</b>	<b>\$90,562.50</b>	<b>\$643,048.77</b>	<b>\$1,606,264.29</b>	<b>\$2,339,875.56</b>	<b>\$-77,713.49</b>	<b>-3</b>
<b>YTD QTR - 3</b>	<b>\$418,679.23</b>	<b>\$2,412,239.01</b>	<b>\$4,492,654.10</b>	<b>\$7,323,572.34</b>	<b>\$376,796.76</b>	<b>\$1,685,934.28</b>	<b>\$4,726,363.30</b>	<b>\$6,789,094.34</b>	<b>\$-534,478.00</b>	<b>-7</b>
October	\$41,853.00	\$103,907.41	\$655,797.30	\$801,557.71	\$56,298.75	\$136,811.28	\$598,369.21	\$791,479.24	\$-10,078.47	-1
November	\$30,016.91	\$15,274.00	\$463,563.04	\$508,853.95	\$25,794.28	\$1,026.19	\$485,062.98	\$511,883.45	\$3,029.50	1
December	\$18,086.70	\$820,853.83	\$455,063.85	\$1,294,004.38	\$22,202.22	\$726,641.24	\$579,924.44	\$1,328,767.90	\$34,763.52	3
<b>4 - QTR</b>	<b>\$89,956.61</b>	<b>\$940,035.24</b>	<b>\$1,574,424.19</b>	<b>\$2,604,416.04</b>	<b>\$104,295.25</b>	<b>\$864,478.71</b>	<b>\$1,663,356.63</b>	<b>\$2,632,130.59</b>	<b>\$27,714.55</b>	<b>1</b>
<b>YTD QTR - 4</b>	<b>\$508,635.84</b>	<b>\$3,352,274.25</b>	<b>\$6,067,078.29</b>	<b>\$9,927,988.38</b>	<b>\$481,092.01</b>	<b>\$2,550,412.99</b>	<b>\$6,389,719.93</b>	<b>\$9,421,224.93</b>	<b>\$-506,763.45</b>	<b>-5</b>
	Total Refunds		\$-114,341.13				Total Refunds	\$-125,861.74		

\*\*\* End Of Report \*\*\*

# 2012 - TAX ENFORCEMENT REPORT

## JANUARY - DECEMBER

TAX YEAR	Unfiled Tax Returns 12/31/2012	Delinquent Tax Balance 12/31/2012		Amount Collected
		Number of Taxpayers	Outstanding Amounts	
2003 & Older		35	\$19,354.56	\$417.04
2004	0	0	\$0.00	\$13,098.03
2005	0	0	\$0.00	\$23,204.02
2006	0	0	\$0.00	\$25,002.38
2007	0	1	\$409.00	\$32,831.15
2008	1	1	\$10.00	\$31,325.15
2009	2	2	\$100.00	\$23,910.61
2010	5	5	\$500.00	\$32,710.99
2011	4	8	\$1,167.00	
Open Warrants	30			
Case Pending	69			
Police Warning	921			
Case - Not Filed	59			
Warrant to File	80			
<b>TOTALS</b>	<b>1171</b>	<b>52</b>	<b>\$19,873.56</b>	<b>\$182,499.37</b>

### OUTSTANDING BALANCE: December 31, 2012:

<b>TOTAL</b>	<b>Payment Plans - not in court</b>	<b>21</b>	<b>\$35,135.72</b>
<b>TOTAL</b>	<b>Payment Plans - Less than 3 Months</b>	<b>10</b>	<b>\$4,878.67</b>
<b>TOTAL</b>	<b>Court Payment Plans - Judges Plan</b>	<b>166</b>	<b>\$293,272.55</b>
<b>TOTAL</b>	<b>Active Case - Balance Out of Judges Plan</b>	<b>8</b>	<b>\$3,284.84</b>
<b>TOTAL</b>	<b>Police Letters with Warnings</b>	<b>19</b>	<b>\$4,963.18</b>
<b>TOTAL</b>	<b>Balance Due of Tax Payers - open warrants</b>	<b>21</b>	<b>\$17,983.23</b>
<b>TOTAL</b>	<b>Bankruptcy Cases: outstanding balance</b>	<b>3</b>	<b>\$11,091.72</b>
<b>TOTAL</b>	<b>Late Fees Only: outstanding balance</b>	<b>10</b>	<b>\$456.77</b>
<b>TOTAL</b>		<b>289</b>	<b>\$371,685.01</b>

**Tax Enforcement Court Cases Closed: 90**

**Tax Enforcement Court Cases Currently Pending: 223**

**ST. BERNARD TAX DEPARTMENT**  
**EARNED INCOME TAX - 2012 EXPENDITURES**

March 14, 2013

DATE	DESCRIPTION	PO #	REFUNDS	STATIONARY		SUPPLIES INCIDENTALS		CENSUS		TEMPOARY EMPLOYEE		EQUIPMENT OUTLAY	
			2-E-3	2-E-4	2-E-4	2-E-5	2-E-5	2-E-6	2-E-6	2-E-7	2-E-7	2-E-13	2-E-13
1/1/12	Original Appropriation		125,000.00	3,500.00	3,500.00	4,000.00	4,000.00	0.00	0.00	5,000.00	5,000.00	4,300.00	4,300.00
12/20/12	Ord. No. 60, 2012 - Additional Approp.		5,000.00										
	Total Revised Appropriation		130,000.00	3,500.00	3,500.00	4,000.00	4,000.00	0.00	0.00	5,000.00	5,000.00	4,300.00	4,300.00
	Total Expenditures		126,326.70	930.26	930.26	3,546.35	3,496.35	0.00	0.00	5,000.00	4,998.50	3,326.61	3,326.61
	Current Remaining Balance		3,673.30	2,569.74	2,569.74	453.65	503.65	0.00	0.00	0.00	1.50	973.39	973.39
				Encumber		Encumber		Encumber		Encumber		Encumber	
Expenditures:			2-E-3	2-E-4	2-E-4	2-E-5	2-E-5	2-E-6	2-E-6	2-E-7	2-E-7	2-E-13	2-E-13

# CITY OF ST. BERNARD

## 2012 - CREDIT CARD RECEIPTS AND DISBURSEMENTS

Thursday, March 14, 2013

<u>BANK ACCOUNT</u>	2012 Receipts		2011 Receipts		2010 Receipts		TOTAL	
	INCOME	EXPENSES	INCOME	EXPENSES	INCOME	EXPENSES	INCOME	EXPENSES
***** General Fund	67,482.34	2,986.58	55,914.66	2,686.33	3,305.66	2,390.85	126,702.66	8,063.76
***** Tax Account			0.00	0.00	0.00	83.59	0.00	83.59
***** Mayor's Court	11,130.50	629.12	6,157.00	285.13	0.00	44.38	17,287.50	958.63
***** Hall Rental Account			100.00	39.89	0.00	40.00	100.00	79.89
<b>TOTALS:</b>	<u>78,612.84</u>	<u>3,615.70</u>	<u>62,171.66</u>	<u>3,011.35</u>	<u>3,305.66</u>	<u>2,558.82</u>	<u>144,090.16</u>	<u>9,185.87</u>
<b><u>CREDIT CARD ACCOUNT</u></b>								
***** Tax and General Fund	65,774.34	2,906.90	55,399.69	2,649.88	10.00	675.30	121,184.03	6,232.08
***** Old Tax Account			514.97	36.45	2,702.66	655.45	3,217.63	691.90
***** Mayor's Court	3,229.00	313.12	6,157.00	285.13	593.00	616.24	9,979.00	1,214.49
***** Hall Rental Account			100.00	39.89	0.00	611.83	100.00	651.72
***** Police Department	9,609.50	395.68					9,609.50	395.68
<b>TOTALS:</b>	<u>78,612.84</u>	<u>3,615.70</u>	<u>62,171.66</u>	<u>3,011.35</u>	<u>3,305.66</u>	<u>2,558.82</u>	<u>144,090.16</u>	<u>9,185.87</u>

TOTAL REVENUE:	78,612.84	62,171.66	3,305.66	144,090.16
TOTAL EXPENSES:	3,615.70	3,011.35	2,558.82	9,185.87
<b><u>BALANCE:</u></b>	<u>74,997.14</u>	<u>59,160.31</u>	<u>746.84</u>	<u>134,904.29</u>

<b><u>REVENUE MINUS FIXED COST</u></b>			
TOTALS:			144,090.16    9,185.87
FIXED COST:	Cost of Equipment		-1,977.91
ADJUSTED COST:			7,207.96
<b><u>BALANCE MINUS FIXED COST:</u></b>			<u>136,882.20</u>